

## **FULL COUNCIL – 20 MAY 2024**

### **FINAL ACCOUNTS FOR YEAR ENDING MARCH 2024**

#### **1. RECOMMENDATION**

1.1. That the Council approves the final accounts 2023/24 for submission to the external auditors.

#### **2. PURPOSE**

2.1. To approve the final accounts 2023/2024 for submission to the external auditor.

#### **3. BACKGROUND**

3.1. Members will be aware that each year, the Council's accounts for the previous municipal year are subject to an internal and external audit. The internal audit is conducted by a competent auditor appointed by the Council.

3.2. The external audit is conducted by BDO. This company is appointed to audit the accounts of parish councils by the Smaller Authorities Audit Appointments Ltd (SAAA). The SAAA is appointed by the Department for Communities and Local Government to procure and appoint external auditors.

3.3. The Council's internal audit of the Council's accounts was undertaken on 30 April 2024.

3.4. The final accounts include the following statements which are attached as Appendices: -

1. Responsible Finance Officer's notes to the accounts
2. Annual return summary (Explanation of Variances submitted with AGAR)
3. Trial balance for month 12
4. Balance sheet (inc stock movement & profit & loss)
5. Detailed income and expenditure
6. Earmarked reserves
7. Fixed Asset Register

#### **4. CONCLUSION**

4.1. The Council is under statutory obligation to verify its end-of-year accounts for submission to the external auditors. These must be made available for public inspection. The Council has published its [external audit timeline on the website](https://www.fairoak-pc.gov.uk/wp-content/uploads/2024/05/2024-Audit-timetable-002.pdf) so that this process is clear and transparent to all. This can be found via the following weblink <https://www.fairoak-pc.gov.uk/wp-content/uploads/2024/05/2024-Audit-timetable-002.pdf>

#### **For further information please contact:**

Melanie Stephens, Parish Clerk [clerk@fairoak-pc.gov.uk](mailto:clerk@fairoak-pc.gov.uk)

Jo Cahill, Finance Officer (Section 151) [finance@fairoak-pc.gov.uk](mailto:finance@fairoak-pc.gov.uk)

## FAIR OAK AND HORTON HEATH PARISH COUNCIL

### Supporting statement to the Accounts for the year ended 31 March 24

#### Section 137 Payments

Under its own resolution resolution the Council grants up to £4,000 per annum, for the benefit of people in the area on activities or projects

During the year the council made the following section 137 payments:

	<b>2023/2024</b>	<b>2022/2023</b>
	£	£
Allotment Association	0	1,000
Community library	600	1,000
Village Hall pantomime	700	750
Squash club	350	600
Victim support	100	750
Fair Oak Cricket club	500	100
Infant school	900	0
Fountain Café	350	0
St Toms church	500	0
	<u>4,000</u>	<u>4,200</u>

#### Debtors

	<b>2023/2024</b>	<b>2022/2023</b>
	£	£
VAT Recoverable	16,910	20,273
Debtors at 31/03/24	2,463	4,181
Prepaid Expenses	0	0
	<u>19,373</u>	<u>24,454</u>

#### Pensions

For the year ended 31 March 2024, fourteen members of the Council's staff were members of the Hampshire County Council pension scheme.

In the year to 31.03.24 pension costs amounted to £77,734 (£75,179 in 2023)

#### Movements on Capital Reserves

See attached breakdown - Earmarked reserves.

#### Assets

During the year the following assets were purchased/revalued:

£

#### Purchases

Potting shed	5,368
Roller mower	6,660
Digger and Trailer	11,578
NCP Public artwork gates	5,019
NCP Public artwork	5,521
Dell Laptop (CDO)	1,280
Self watering cup and bukets	528
PV Panels	8,906
library refurbishment	119,352
Café	474,850
Crowdhill play area	84,240
Splashpad	255,684

**Total Purchases** **978,986**

**Revaluations (movement in value shown)**

No assets were revalued during the year

At 31 March 2024 the following assets were held:

Other assets - detailed on attached asset register **3,178,815**

**Loans**

The council has no outstanding borrowings

**ANNUAL RETURN**  
**FOR THE YEAR ENDED 31 MARCH 2024**  
**Fair Oak & Horton Heath Parish Council**

## Appendix 2

**SECTION 2 - THE STATEMENT OF ACCOUNTS**

I certify that the accounts contained in this return present fairly the financial position of the council, are consistent with the underlying financial records and have been prepared on the basis of Income and Expenditure.

Responsible Financial Officer

Date

I confirm that these accounts are approved by the Council and recorded as council minute reference

Dated

Signed on behalf of the above Council (Chair)

Date

		<u>Last Year £</u>	<u>This Year £</u>	<u>General Notes for Guidance</u>
1	Balances brought forward	716,694	1,054,735	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of the previous year.
2	(+) Precept or Rates and Levies	469,918	495,019	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3	(+) Total other receipts	926,349	198,477	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4	(-) Staff costs	375,117	392,316	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5	(-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6	(-) All other payments	683,109	1,012,720	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7	(=) Balances carried forward	1,054,735	343,195	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]
8	Total value of cash and short term investments	1,040,689	325,062	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9	Total fixed assets plus long term investments and assets	0	0	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10	Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

The following documents should accompany the accounts when submitted to the auditor:

- \* A brief explanation of significant variations from last year to this year in Section 2;
- \* Bank Reconciliation as at 31 March

Date : 24/04/2024

Fair Oak &amp; Horton Heath Parish Council

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Time: 11:21

Trial Balance for Month No: 12

User : 6002.J.CAHILL

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
100	Debtors			2,463.25	
105	VAT Control Account			16,910.17	
200	Current Account			36,159.55	
210	Premier Account			23,676.10	
220	Public Sector Deposit Fund			265,182.23	
250	Petty Cash			44.35	
310	General Reserves				113,323.55
316	EMR - Community Development Pos				111,696.97
317	EMR- Community Development Pro				62,299.06
325	EMR - Knowle Park				225.05
340	EMR - Knowle Park Office & comp				1,303.88
345	EMR - Lapstone Farm				60,273.24
350	EMR - Horton Heath CC				2,708.30
375	EMR -New Century Park			75,948.91	
390	EMR - HHCC Flooring				40,250.00
391	EMR - New playarea Provision				8,000.00
394	EMR -Public Art				11,421.60
395	EMR - Onsite Maint Knowle Park				4,850.91
396	EMR- Woodland Play Area				21,400.00
398	EMR - Greening Campaign				35.00
399	EMR- Brookfield Carpark				18,000.00
500	Creditors				1,240.74
1076	Precept	100	Income		495,018.68
1090	Interest Received	100	Income		17,430.70
1200	Hiring Fees	150	Parish Office		3,528.13
1200	Hiring Fees	230	Crowdhill Community Building		27,308.28
1200	Hiring Fees	240	Pavilion		20.25
1200	Hiring Fees	250	HHCC		28,116.09
1300	Football Income	100	Income		3,904.00
1310	Cricket Income	100	Income		2,500.00
1500	Allotment Income	500	Allotments		3,157.53
1520	Burials Income	510	Cemetery		9,487.00
1530	Memorials Income	510	Cemetery		2,416.26
1540	Cremation Income	510	Cemetery		362.00
1550	Tennis Income	100	Income		1,984.44
1900	Other Income	100	Income		29,550.81
1905	Section 106 Income	100	Income		68,711.60
4000	Salaries	110	Administration	312,377.61	
4000	Salaries	900	Reserves Spend	2,204.42	
4010	Employer's Pension	110	Administration	77,733.66	
4030	Sickness/Holiday Cover	110	Administration	1,567.88	

Continued over page

## Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4055	Insurance	110	Administration	14,852.02	
4060	Audit	110	Administration	1,750.00	
4070	Legal & Professional Fees	110	Administration	5,864.21	
4075	Postage	110	Administration	130.45	
4080	Stationery	110	Administration	411.55	
4085	Printer Consumables	110	Administration	1,188.80	
4090	Admin Maintenance	110	Administration	1,434.47	
4095	Bank Charges	110	Administration	64.66	
4100	Chairman's Allowance	110	Administration	337.16	
4105	Conference/Training/Staffing	110	Administration	4,074.61	
4110	Clothing	110	Administration	1,377.99	
4120	Telephone & Broadband	110	Administration	2,108.57	
4120	Telephone & Broadband	150	Parish Office	43.78	
4120	Telephone & Broadband	230	Crowdhill Community Building	1,190.14	
4120	Telephone & Broadband	240	Pavilion	438.43	
4120	Telephone & Broadband	250	HHCC	148.36	
4125	Mobile Phone	110	Administration	283.08	
4132	Subscriptions	110	Administration	1,578.95	
4133	Software and support	110	Administration	8,032.61	
4134	Members IT	110	Administration	5,571.36	
4300	Machinery - General Repairs	210	Machinery and Van	2,279.15	
4305	Fuel	210	Machinery and Van	5,427.11	
4310	Road Tax	210	Machinery and Van	640.00	
4315	Maintenance - Vans	210	Machinery and Van	2,759.47	
4320	Vehicle Insurance	210	Machinery and Van	5,204.22	
4395	Business Rates	150	Parish Office	17,215.50	
4395	Business Rates	230	Crowdhill Community Building	8,177.36	
4395	Business Rates	250	HHCC	2,502.00	
4400	Gas	150	Parish Office	2,713.57	
4400	Gas	230	Crowdhill Community Building	4,863.83	
4400	Gas	240	Pavilion	453.84	
4400	Gas	250	HHCC		6,541.97
4405	Electricity	150	Parish Office	10,208.14	
4405	Electricity	230	Crowdhill Community Building	8,283.74	
4405	Electricity	240	Pavilion	2,314.26	
4405	Electricity	250	HHCC	4,644.58	
4410	Water	150	Parish Office	918.86	
4410	Water	230	Crowdhill Community Building	300.00	
4410	Water	240	Pavilion	336.74	
4410	Water	250	HHCC	565.87	
4415	Repairs	150	Parish Office	55.13	
4415	Repairs	230	Crowdhill Community Building	813.54	

## Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4415	Repairs	240	Pavilion	610.00	
4415	Repairs	250	HHCC	782.75	
4425	Health & Safety	150	Parish Office	2,902.01	
4425	Health & Safety	230	Crowdhill Community Building	5,857.08	
4425	Health & Safety	240	Pavilion	1,693.50	
4425	Health & Safety	250	HHCC	1,684.40	
4425	Health & Safety	490	Fair Oak Library	290.00	
4435	Cleaning	150	Parish Office	1,196.24	
4435	Cleaning	230	Crowdhill Community Building	349.93	
4435	Cleaning	240	Pavilion	230.00	
4435	Cleaning	250	HHCC	100.00	
4435	Cleaning	490	Fair Oak Library	35.00	
4450	Equipment - Internal	110	Administration	55.45	
4450	Equipment - Internal	150	Parish Office	403.72	
4450	Equipment - Internal	230	Crowdhill Community Building	30.60	
4480	Bus Shelters	280	Other Properties	100.00	
4505	Village Flowers	280	Other Properties	2,762.09	
4530	Equipment - Purchases	290	General Grounds Maintenance	25,959.10	
4535	Equipment - Maintenance	290	General Grounds Maintenance	6,329.91	
4540	Materials	290	General Grounds Maintenance	4,690.35	
4575	Cricket (Winter)	300	Lapstone Playing Fields	585.00	
4580	Football	300	Lapstone Playing Fields	581.28	
4585	Tennis	300	Lapstone Playing Fields	667.00	
4590	Pitch Maintenance	300	Lapstone Playing Fields	4,479.72	
4595	General Maintenance	300	Lapstone Playing Fields	405.59	
4595	General Maintenance	310	Knowle Park	4,003.58	
4595	General Maintenance	320	New Century Park	653.83	
4595	General Maintenance	400	Play Areas General	721.64	
4595	General Maintenance	410	New Century Park Play Area	136.54	
4595	General Maintenance	420	Dean Road Play Area	118.29	
4595	General Maintenance	430	Meadowsweet Way Play Area	41.42	
4595	General Maintenance	460	Pembers Hill Drive	567.49	
4595	General Maintenance	470	Upper Barne Copse	1,160.34	
4595	General Maintenance	480	Crowdhill Drive	810.80	
4595	General Maintenance	490	Fair Oak Library	4,277.13	
4600	Dog Bin Emptying	300	Lapstone Playing Fields	430.76	
4630	Fencing	310	Knowle Park	233.97	
4670	Signs & Bins	310	Knowle Park	40.00	
4670	Signs & Bins	440	Knowle Park Play Area	119.10	
4675	Signs	440	Knowle Park Play Area	24.39	
4680	General Bin Emptying	150	Parish Office	1,094.82	
4680	General Bin Emptying	230	Crowdhill Community Building	1,807.81	

## Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4680	General Bin Emptying	240	Pavilion	1,825.25	
4680	General Bin Emptying	250	HHCC	806.59	
4680	General Bin Emptying	300	Lapstone Playing Fields	76.67	
4800	Allotments - Knowle Park	500	Allotments	412.12	
4810	Allotments - Knowle Lane Ditch	500	Allotments	572.70	
4820	Allotments - Toilet	500	Allotments	1,222.83	
4825	Tree survey	550	Trees	1,800.00	
4830	Trees - Lapstone Playing Field	550	Trees	380.00	
4831	Trees - Knowle Park	550	Trees	380.00	
4832	Trees - New Century Park	550	Trees	2,112.00	
4833	Trees - Knowle Hill	550	Trees	600.00	
4835	Trees - Oak Walk	550	Trees	550.00	
4837	Trees - Wyvern Meadow	550	Trees	1,268.87	
4838	Trees - Fair Oak Cemetery	550	Trees	720.00	
4839	Trees-HHCC open space	550	Trees	1,078.00	
4850	Section 137 - Grants	600	Other Expenses	4,000.00	
4855	Section 137 - Street Pastors	600	Other Expenses	700.00	
4870	Youth Project	600	Other Expenses	25,000.00	
4875	Community Events Expenditure	600	Other Expenses	4,357.11	
4882	Community cafe	900	Reserves Spend	427,262.71	
4888	Lapstone Farm	900	Reserves Spend	1,072.00	
4889	New Century Park	900	Reserves Spend	67,299.06	
4990	Sundry Expenses	110	Administration	551.28	
4990	Sundry Expenses	150	Parish Office	125.04	
4993	New Century Park Playarea	410	New Century Park Play Area	342.60	
4994	New Office&Compund General	900	Reserves Spend	9,413.04	
4999	Woodland Community Centre	900	Reserves Spend	6,800.00	
5003	Splashpad	900	Reserves Spend	2,268.11	
5004	Village Centre	900	Reserves Spend	3,380.00	
5006	Community Development	900	Reserves Spend	18,994.97	
5007	Public Art	900	Reserves Spend	10,540.00	
5010	Community Library Building	900	Reserves Spend	120,839.62	
5011	Greening Campaign	900	Reserves Spend	1,396.00	
5012	Crowdhill Green	900	Reserves Spend	84,240.05	
5013	Defibrillators	900	Reserves Spend	227.60	
5016	Knowle Park	900	Reserves Spend	4,499.14	
6000	Transfer from EMR	110	Administration		12,545.23
6000	Transfer from EMR	900	Reserves Spend		731,062.56
6001	Transfer to EMR	100	Income	68,711.60	
<b>Trial Balance Totals :</b>				<b>1,900,673.83</b>	<b>1,900,673.83</b>
<b>Difference</b>				<b>0.00</b>	

24/04/2024

## Fair Oak &amp; Horton Heath Parish Council

11:24

## Balance Sheet as at 31 March 2024

31 March 2023

31 March 2024

31 March 2023		31 March 2024	
<b>Current Assets</b>			
4,181	Debtors	2,463	
20,273	VAT Control Account	16,910	
86,488	Current Account	36,160	
639,478	Premier Account	23,676	
314,663	Public Sector Deposit Fund	265,182	
59	Petty Cash	44	
<u>1,065,142</u>		<u>344,436</u>	
<b>1,065,142</b>	<b>Total Assets</b>	<b>344,436</b>	
<b>Current Liabilities</b>			
8,807	Creditors	1,241	
1,600	Accruals	0	
<u>10,407</u>		<u>1,241</u>	
<b>1,054,735</b>	<b>Total Assets Less Current Liabilities</b>	<b>343,195</b>	
<b>Represented By</b>			
113,324	General Reserves	76,680	
5,196	EMR - Village Enhancements	0	
120,840	EMR - Community Library	0	
130,637	EMR - Community Development Pos	111,697	
77,103	EMR- Community Development Pro	62,299	
8,997	EMR - Crowdhill Green	0	
2,825	EMR - Knowle Park	225	
10,717	EMR - Knowle Park Office &comp	1,304	
61,345	EMR - Lapstone Farm	60,273	
2,708	EMR - Horton Heath CC	2,708	
6,000	EMR - Election expenses	0	
342,615	EMR -New Century Park	(75,949)	
40,250	EMR - HHCC Flooring	40,250	
0	EMR - New playarea Provision	8,000	
0	EMR -Public Art	11,422	
6,750	EMR - Onsite Maint Knowle Park	4,851	
125,178	EMR- Woodland Play Area	21,400	
251	EMR - Greening Campaign	35	
0	EMR- Brookfield Carpark	18,000	
<u>1,054,735</u>		<u>343,195</u>	

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24/04/2024

**Fair Oak & Horton Heath Parish Council**

11:24

**Balance Sheet as at 31 March 2024**

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**31 March 2023**

**31 March 2024**

The above statement represents fairly the financial position of the authority as at 31 March 2024 and reflects its Income and Expenditure during the year.

Signed :  
Chairman

\_\_\_\_\_ Date : \_\_\_\_\_

Signed :  
Responsible  
Financial  
Officer

\_\_\_\_\_ Date : \_\_\_\_\_

## Fair Oak & Horton Heath Parish Council

### Income and Expenditure Account for Year Ended 31 March 2024

31 March 2023		31 March 2024
	<b>Operating Income</b>	
1,317,418	Income	619,100
7,726	Parish Office	3,528
29,125	Crowdhill Community Building	27,308
239	Pavilion	20
30,510	HHCC	28,116
3,726	Allotments	3,158
7,523	Cemetery	12,265
<b>1,396,267</b>	Total Income	<b>693,496</b>
	<b>Running Costs</b>	
430,408	Administration	441,346
27,445	Parish Office	36,877
19,326	Machinery and Van	16,310
27,122	Crowdhill Community Building	31,674
7,903	Pavilion	7,902
16,622	HHCC	4,693
3,479	Other Properties	2,862
70,411	General Grounds Maintenance	36,979
3,739	Lapstone Playing Fields	7,226
9,418	Knowle Park	4,278
209	New Century Park	654
235	Knowle Hill	0
813	Play Areas General	722
465	New Century Park Play Area	479
0	Dean Road Play Area	118
353	Meadowsweet Way Play Area	41
1,392	Knowle Park Play Area	143
0	Pembers Hill Drive	567
177	Upper Barne Copse	1,160
744	Crowdhill Drive	811
3,378	Fair Oak Library	4,602
1,274	Allotments	2,208
1,022	Cemetery	0
8,203	Trees	8,889
9,595	Other Expenses	34,057
414,494	Reserves Spend	760,437
<b>1,058,226</b>	Total Expenditure	<b>1,405,036</b>
	<b>General Fund Analysis</b>	
350,353	Opening Balance	113,324
1,396,267	Plus : Income for Year	693,496
1,746,619		806,819
1,058,226	Less : Expenditure for Year	1,405,036
688,393		(598,216)
575,069	Transfers TO / FROM Reserves	(674,896)
<b>113,324</b>	<b>Closing Balance</b>	<b>76,680</b>

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**Fair Oak & Horton Heath Parish Council**

**Bank - Cash and Investment Reconciliation as at 31 March 2024**

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**Confirmed Bank & Investment Balances**

Bank Statement Balances

31/03/2024	Current Account	36,159.55
31/03/2024	Premier Account	23,676.10
31/03/2024	Public Sector Deposit Fund	265,182.23
31/03/2024	Petty Cash	44.35

**325,062.23**

Receipts not on Bank Statement

**0.00**

**Closing Balance**

**325,062.23**

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All Cash & Bank Accounts

1	Current Account	36,159.55
2	Premier Account	23,676.10
3	Public Sector Deposit Fund	265,182.23
4	Petty Cash	44.35
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<b>325,062.23</b>

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## PURCHASE LEDGER 1 UNPAID INVOICES BY DATE

<u>Invoice Date</u>	<u>Invoice No</u>	<u>A/c Code</u>	<u>A/c Name</u>	<u>Net Value</u>	<u>VAT</u>	<u>Invoice Total</u>	<u>Balance</u>
18/03/2024	579938	CWM001	CWM	34.00	6.80	40.80	40.80
19/03/2024	58009	CWM001	CWM	33.75	6.75	40.50	40.50
19/03/2024	58014	CWM001	CWM	33.75	6.75	40.50	40.50
21/03/2024	098	TRAV	TRAV	267.53	53.51	321.04	321.04
21/03/2024	099	TRAV	TRAV	86.25	17.25	103.50	103.50
21/03/2024	02941783	EBC001	EBC	33.40	6.68	40.08	40.08
27/03/2024	2747	EBC001	EBC	51.00	10.20	61.20	61.20
31/03/2024	277	TRAV	TRAV	494.27	98.85	593.12	593.12
			<b>TOTAL INVOICES</b>	<b>1,033.95</b>	<b>206.79</b>	<b>1,240.74</b>	<b>1,240.74</b>

Invoice Date	Invoice No	A/c Code	A/c Name	Net Value	VAT	Invoice Total	Balance
18/03/2024	1232	BLAIR	BLAIR	270.00	54.00	324.00	324.00
18/03/2024	1235	CSMITH	CSMITH	93.75	0.00	93.75	93.75
18/03/2024	1236	EBC001	EBC	75.00	15.00	90.00	90.00
18/03/2024	1237	GIRLGUIDES	GIRLGUIDES	68.75	13.75	82.50	82.50
18/03/2024	1238	HI	HI	466.70	93.30	560.00	560.00
18/03/2024	1239	JGIBBENS	JGIBBENS	200.00	28.00	228.00	228.00
18/03/2024	1240	KERRYDAVIS	KERRYDAVIS	67.50	13.50	81.00	81.00
18/03/2024	1241	LISARICHAR	LISARICHARDS	16.66	3.34	20.00	20.00
18/03/2024	1242	POSTOFFICE	POSTOFFICE	292.50	0.00	292.50	292.50
18/03/2024	1243	SCOUTS	SCOUTS	163.33	32.67	196.00	196.00
18/03/2024	1246	SOLENTMIND	SOLENTMIND	70.00	14.00	84.00	84.00
18/03/2024	1252	TRAINMAST2	TRAINMASTER	45.00	9.00	54.00	54.00
18/03/2024	1253	WENDYRICHAR	WENDYRICHARDSON	60.00	0.00	60.00	60.00
18/03/2024	1255	WYMENSAINT		140.00	0.00	140.00	140.00
18/03/2024	1256	WYU11 VIXE	U11 VIXENS	94.50	0.00	94.50	94.50
18/03/2024	1258	WYU11SAINT		63.00	0.00	63.00	63.00
<b>TOTAL INVOICES</b>				<b>2,186.69</b>	<b>276.56</b>	<b>2,463.25</b>	<b>2,463.25</b>

## Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
312 EMR - Village Enhancements	5,195.51	-5,195.51	0.00
315 EMR - Community Library	120,839.62	-120,839.62	0.00
316 EMR - Community Development Pos	130,637.46	-18,940.49	111,696.97
317 EMR- Community Development Pro	77,103.19	-14,804.13	62,299.06
320 EMR - Crowdhill Green	8,996.59	-8,996.59	0.00
325 EMR - Knowle Park	2,825.10	-2,600.05	225.05
340 EMR - Knowle Park Office &comp	10,716.92	-9,413.04	1,303.88
345 EMR - Lapstone Farm	61,345.24	-1,072.00	60,273.24
350 EMR - Horton Heath CC	2,708.30		2,708.30
365 EMR - Election expenses	6,000.00	-6,000.00	0.00
375 EMR -New Century Park	342,614.64	-418,563.55	-75,948.91
390 EMR - HHCC Flooring	40,250.00		40,250.00
391 EMR - New playarea Provision	0.00	8,000.00	8,000.00
394 EMR -Public Art	0.00	11,421.60	11,421.60
395 EMR - Onsite Maint Knowle Park	6,750.00	-1,899.09	4,850.91
396 EMR- Woodland Play Area	125,177.72	-103,777.72	21,400.00
398 EMR - Greening Campaign	251.00	-216.00	35.00
399 EMR- Brookfield Carpark	0.00	18,000.00	18,000.00
	<b>941,411.29</b>	<b>-674,896.19</b>	<b>266,515.10</b>

# Appendix 7

## Fair Oak & Horton Heath Parish Council Fixed Asset Register as at 31.03.24

	Date of Purchase	Balance c/fwd 31/03/23	Revaluations during the year	Purchases during the year	Disposals during the year	Balance c/fwd 31/03/24
<b>Lapstone Farm</b>						
Lapstone Country Park land	31.03.10	1.00				1.00
Boardwalk	02.02.11	9,250.00				9,250.00
Display Panel	07.11.12	480.00				480.00
Access Gates	15.11.21	5,950.00				5,950.00
		15,681.00	0.00	0.00	0.00	15,681.00
<b>Oak Walk</b>						
Land at Oak Walk	31.12.10	1.00				1.00
Fencing	27.04.12	5,540.00				5,540.00
Jubilee Sculpture	08.06.12	10,000.00				10,000.00
		15,541.00	0.00	0.00	0.00	15,541.00
<b>Lapstone Park</b>						
Lapstone Land		1.00				1.00
Pavilion and car park	01.04.97	368,782.00				368,782.00
Car park lighting	01.04.97	7,683.00				7,683.00
Tennis Courts	01.04.97	18,000.00				18,000.00
Sports Equipment	01.04.97	4,441.00				4,441.00
Table and chairs for pavilion	11.11.97	1,687.00				1,687.00
CCTV at Lapstone	19.06.03	8,722.00				8,722.00
Storage Facility	22.4.04	5,389.00				5,389.00
Bench for tennis courts	20.06.05	183.00				183.00
Boiler - Pavilion	19.12.05	1,216.00				1,216.00
Aluminium Junior Goal	17.08.06	946.97				946.97
Machinery storage fencing / compound	25.09.06	1,749.55				1,749.55
Aluminium Goals	16.06.08	1,065.00				1,065.00
2 Wooden benches	04.08.08	51.70				51.70
Garege door - Cricket	30.10.08	1,254.00				1,254.00
Vacuum cleaner	04.12.08	79.19				79.19
CCTV camera	31.05.13	445.00				445.00
Covert camera	28.02.14	50.00				50.00
2 x Aluminium goals	07.08.14	758.26				758.26
New covert camera and replacements	01.08.14	1,187.50				1,187.50
New DVR & modem for CCTV	21.03.15	1,438.80				1,438.80
Cricket scoreboard	25.05.16	9,897.22				9,897.22
Tennis nets	06.06.16	102.00				102.00
Emergency lights at Pavillion	18.10.16	664.62				664.62
Bench	27.02.17	507.60				507.60
<b>2 X CHAIRS Pavillion</b>	24.04.17	186.93				186.93
<b>CCTV Pavillion</b>	01.08.21	11,690.00				11,690.00
		448,178.34		0.00		448,178.34
<b>Equipment</b>						
Dennis FT510 cricket mower	03.03.99	2,210.00				2,210.00
Sissi Auto Rotorake scarifier ARR/4	01.04.99	1,500.00				1,500.00
Stihl HB2300 Blower	31.03.03	162.00				162.00
Knapsack Sprayer	27.06.03	97.86				97.86
Cricket combirake and brush	16.05.05	299.00				299.00
Cricket rotary brush	16.05.05	135.00				135.00

Sarel Spiker	17.05.06	435.00				435.00
Water Bowser	04.06.06	2,000.00				2,000.00
Tractor : TC40DA compact HF56FON	12.09.06	27,350.00				27,350.00
Air Compressor	06.03.07	125.89				125.89
Billy Goat	31.10.07	1,577.30				1,577.30
Hover Mower	03.04.08	420.75				420.75
Weedkiller System	11.05.09	392.08				392.08
Danarm Rotary Mower	10.05.10	680.00				680.00
Spyker Spreader	10.05.10	228.00				228.00
Snow Plough	31.03.11	980.00				980.00
Dragmat	19.08.11	480.00				480.00
Flame Gun	27.09.11	149.99				149.99
Izuzu D-Max 4x4 HN62EGD	19.01.13	14,700.00			14,700.00	0.00
Danarm RH26 Brushcutter	31.05.13	256.00				256.00
Welder	10.06.13	440.00				440.00
Chainsaw helmet	22.06.13	38.00				38.00
BG86 Blower	26.11.13	185.00				185.00
Stihl MS211CBE Chainsaw	02.12.13	249.00				249.00
Isuzu extended cab van HF14NZT	01.05.14	20,040.00				20,040.00
Kilworth Sovema flail collector	25.09.14	5,540.00				5,540.00
Defibrilator	23.01.15	1,295.00				1,295.00
Paladin TG 21" mower	22.04.15	1,800.00				1,800.00
Wood chipper	21.04.15	825.00				825.00
Powerroll Excel roller	22.06.15	12,495.00				12,495.00
Danarm TMV 50L strimmer	15.07.15	360.00				360.00
Trimax 155 flail	15.07.15	4,510.00				4,510.00
Silky Zubat hand saw	21.01.16	59.00				59.00
CLFG 5100 ES Generator	16.03.16	682.80				682.80
Battery Charger	10.02.16	34.40				34.40
ATV	09.08.16	16,620.00				16,620.00
Pressure Washer	31.03.16	324.21				324.21
Fertiliser spreader	01.08.17	450.00				450.00
Strimmer 24"	01.08.17	996.00				996.00
Strimmer HL92	01.08.17	442.00				442.00
M251Chain Saw and Blower	26.04.17	929.47				929.47
Strimmer 24"	25.10.18	510.00				510.00
Roller Mower	01.05.19	6,300.00				6,300.00
New Motor blade	03.12.19	614.50				614.50
New pruner	25.12.20	417.51				417.51
Line trimmer	25.12.21	414.58				414.58
Long reach chainsaw	29.02.20	355.94				355.94
KUBUTA mower	01.06.20	11,100.00				11,100.00
CUB Cadet Mower	15.07.22	10,800.00				10,800.00
Hedge Cutter	28.02.2023	7,250.00				7,250.00
Potting shed	14.04.23	0.00		5,367.50		5,367.50
Roller mower	26.04.23	0.00		6,660.00		6,660.00
Digger and Trailer	20.10.23	0.00		11,578.33		11,578.33
		160,256.28	0.00	23,605.83	14,700.00	169,162.11
<b>Cemetery</b>						
Cemetery land		1.00				1.00
Concrete Garage	01.04.95	3,768.00				3,768.00

Arch	01.07.99	1,544.00				1,544.00
Wooden seat	28.07.99	372.00				372.00
Bench	01.07.03	427.00				427.00
Noticeboard	01.08.11	869.14				869.14
Circular tree bench	23.04.14	999.00				999.00
		7,980.14	0.00	0.00	0.00	7,980.14
<b>vehicles</b>						
TG6507 Tractor	11.10.2022	31,395.00				31,395.00
Electric vehicle	11.11.2022	21,386.90				21,386.90
Electric vehicle	11.11.2022	22,189.75				22,189.75
		74,971.65	0.00	0.00	0.00	74,971.65
<b>New Century Park</b>						
Land at New Century Park		1.00				1.00
Basketball goal	01.04.99	1,145.15				1,145.15
Contour Seats	23.11.99	2,380.00				2,380.00
Play equipment	01.04.00	21,495.00				21,495.00
Home Guard Gates	01.04.01	6,495.00				6,495.00
Jubilee Gates	31.03.03	4,000.00				4,000.00
CCTV equipment	06.05.03	9,014.00				9,014.00
Eco Play unit	22.09.03	11,783.00				11,783.00
CCTV floodlights	02.12.03	1,231.65				1,231.65
Safety Surface Play Area	21.11.05	27,512.00				27,512.00
Fence Railings	20.02.06	25,219.00				25,219.00
2 replacement CCTV Cameras	20.02.06	660.00				660.00
Play area gate (DDA compliant)	20.10.06	875.00				875.00
CCTV Hard Drive	25.10.08	2,150.00				2,150.00
Brookfield Gate	30.11.08	218.63				218.63
Grit Bin	10.12.10	132.00				132.00
Goal	09.09.11	3,852.90				3,852.90
Dice Spinner	29.05.12	165.00				165.00
CCTV Digital Recorder	14.12.12	893.00				893.00
2 x CCTV Replacement Cameras	14.12.12	890.00				890.00
CCTV Camera	31.05.13	445.00				445.00
10 x Outdoor Fitness Units	20.01.14	32,000.00				32,000.00
Bench	21.01.14	645.00				645.00
Bench	08.02.16	337.00				337.00
Bench	31.03.16	774.00				774.00
Bench	22.03.16	801.00				801.00
Bench	22.03.16	337.00				337.00
New signs for play area	31.05.16	96.77				96.77
bench	11.07.16	627.60				627.60
New Youth shelter	01.04.17	34,482.00				34,482.00
Pitch 3 Goalposts	01.04.17	909.00				909.00
Chin up bars	01.04.17	1,420.00				1,420.00
2 new cradle swing seats	21.06.17	348.00				348.00
NCP Public artwork gates	10.01.24	0.00		5,019.20		5,019.20
NCP Public artwork	24.02.24	0.00		5,520.80		5,520.80
		193,334.70		10,540.00		203,874.70
<b>Office</b>						
<b>Furniture – cupboards and storage</b>	01.04.90					
Digital camera	17.02.15	49.99				49.99
Toshiba L50-B-IUT Notebook	07.05.15	323.12				323.12
2 x Novatech Pro NS107 PC	05.10.16	525.97				525.97
Dell PC and Laptop	02.12.19	1,130.00				1,130.00
Inkjet printer	24.03.20	62.98				62.98

Lenovo Laptop	01.06.20	612.00				612.00
Dell Vostro Laptop	01.07.20	630.00				630.00
Dell Vostro Laptop	20.07.20	630.00				630.00
Dell Vostro Laptop	13.08.21	665.00				665.00
Dell Laptop	13.08.21	550.00				550.00
Dell Laptop	06.12.22	535.00				535.00
Dell Laptop	12.12.22	535.00				535.00
Dell Laptop (CDO)	12.12.22	0.00		1,280.22		1,280.22
		6,249.06	0.00	1,280.22	0.00	7,529.28
<b>Miscellaneous</b>						
Memorial		9,622.07				9,622.07
Timber Bus Shelters x 4	01.04.95	11,545.58				11,545.58
Fences and Gates	01.04.99	18,400.00				18,400.00
Notice boards x 5	31.03.03	4,426.00				4,426.00
Bench for The Square bus shelter	20.7.04	469.20				469.20
Memorial Safety Kit	20.02.06	67.98				67.98
Clock	20.11.06	3,000.00				3,000.00
Bus Shelter	09.01.08	2,120.70				2,120.70
LED Christmas Lights	27.06.08	2,016.00				2,016.00
2 Noticeboards	30.06.10	2,000.00				2,000.00
1 Noticeboard	15.02.11	1,200.00				1,200.00
Village Square Bench	27.01.11	713.00				713.00
Speed Watch Pack	24.01.12	2,500.00				2,500.00
2 x Marquees	14.01.13	228.00				228.00
Noticeboard - Oak Walk	01.05.14	867.26				867.26
13 x Mapboards	15.01.15	5,354.17				5,354.17
7 x Christmas star motifs	04.01.15	1,659.00				1,659.00
World War 1 seat in Square	20.12.14	535.00				535.00
Bus shelter - Sandy Lane	30.04.15	2,500.00				2,500.00
Fencing - Campbell Way allotments	01.10.15	15,373.20				15,373.20
Speed watch kit	30.10.15	2,750.00				2,750.00
7 x Christmas star motifs	30.10.15	1,659.00				1,659.00
Noticeboards	06.06.16	1,273.43				1,273.43
Christmas Motifs	12.12.16	2,410.80				2,410.80
Wyvern Meadow signage	14.02.17	140.55				140.55
Village signage	01.10.21	5,000.00				5,000.00
Smart benches - Library/sandy lane	22.12.21	5,900.00				5,900.00
Self watering basket	01.04.2022	1,283.98				1,283.98
Gumdrop Bins	01.10.2022	1,557.15				1,557.15
Screen -Kings coronation	05.01.2023	1,875.00				1,875.00
Instillation new office doors	01.06.2022	2,540.50				2,540.50
Interactive map	01.11.2022	3,200.00				3,200.00
Field gates	21.04.2022	2,850.00				2,850.00
bespoke bench	01.06.2022	2,700.00				2,700.00
Self watering cup and bukets	13.11.23			528.17		528.17

		119,737.57	0.00	528.17	0.00	120,265.74
<b>Dean Road Play Area</b>						
<b>Land at Dean Road</b>		1.00				1.00
Gate	03.04.03	550.00				550.00
Signs	15.01.16	131.39				131.39
Dean Road Fence	22.11.17	7,701.38				7,701.38
		8,383.77				8,383.77
<b>Meadowsweet Way</b>						
<b>Play equipment</b>	31.08.03	35,900.00				35,900.00
CCTV	31.03.03	2,601.00				2,601.00
Play Area gate	18.07.05	565.00				565.00
CCTV at Horton Heath	28.04.06	2,350.00				2,350.00
Land	31.12.10	1.00				1.00
CCTV Monitor HHCC	14.10.11	108.00				108.00
Digital Recorder CCTV	14.12.12	893.00				893.00
4 x CCTV cameras	31.07.15	2,495.00				2,495.00
		44,913.00				44,913.00
<b>Daisy Dip</b>						
<b>Land</b>	01.04.13	1.00				1.00
Noticeboard	14.05.13	1,222.00				1,222.00
Fence	02.08.13	2,515.00				2,515.00
		3,738.00				3,738.00
<b>Knowle Hill</b>						
<b>3 wooden/concrete picnic tables</b>	01.04.95					
1 new wooden table to replace vandalised one	30.09.03	278.00				278.00
Boardwalk	18.10.11	2,550.00				2,550.00
Sign	21.04.16	46.20				46.20
		2,874.20				2,874.20
<b>Knowle Park (previously White Tree Farm)</b>						
<b>Land</b>	11.05.06	1.00				1.00
Fencing and gate	17.10.05	1,995.60				1,995.60
Fencing and gate	19.12.05	535.00				535.00
Bin	16.01.06	166.00				166.00
Kissing gates and fencing	28.09.06	1,095.60				1,095.60
Boundary Fence	30.07.07	1,650.00				1,650.00
Cemetery & Allotment Fencing	10.03.08	7,746.00				7,746.00
Allotment Fencing	14.01.09	3,046.54				3,046.54
Allotment Fencing	30.03.09	950.00				950.00
Allotment Track	16.03.09	4,910.00				4,910.00
Oak Tree Bench	10.05.10	3,100.00				3,100.00
Boardwalk	26.07.10	4,380.00				4,380.00
Acorn Sculptures	03.10.10	6,950.00				6,950.00
Plantation Fencing	29.10.10	3,238.00				3,238.00
Decorative Iron Fence	28.02.11	11,500.00				11,500.00
5 Hawthron Seat Benches	28.02.11	1,620.00				1,620.00
3 Kensington Benches	28.02.11	2,010.00				2,010.00
4 Picnic Benches	28.02.11	1,836.00				1,836.00
Viewing Point Plinth	28.02.11	2,900.00				2,900.00

Information Panel	07.01.11	1,434.00				1,434.00
2 Seats	31.03.11	334.00				334.00
Noticeboard	31.03.11	849.94				849.94
Allotments - Water Troughs	25.05.11	411.05				411.05
Car Park	30.06.11	30,030.00				30,030.00
Hawthorn Bench	02.11.11	334.00				334.00
Noticeboard	24.04.12	1,234.00				1,234.00
Bench	19.06.12	456.00				456.00
Noticeboard	11.02.13	1,222.00				1,222.00
Arch Sculpture	27.03.13	3,150.00				3,150.00
Bench	23.04.13	399.00				399.00
Bench	01.04.15	479.00				479.00
Skatepark equipment	30.06.15	6,020.00				6,020.00
Bench	25.08.15	783.00				783.00
Bench	04.11.15	337.00				337.00
Bench	29.07.16	250.00				250.00
Bench	11.07.16	1,275.60				1,275.60
bench (Knowle lane allotments)	05.09.16	482.40				482.40
sign	10.09.16	42.05				42.05
metal sign	17.10.16	23.99				23.99
Skatepark equipment	01.08.21	6,278.00				6,278.00
		115,454.77	0.00	0.00	0.00	115,454.77
<b>New parish office and compund</b>						
<b>New Parish Office building</b>	10.11.17	766,466.00				766,466.00
CCTV Monitor, DVR and cameras	10.11.17	4,495.00				4,495.00
Intruder alarms	10.11.17	1,395.00				1,395.00
Bison strimmer and Vaults	10.11.17	2,385.00				2,385.00
Office Furniture	01.01.18	17,373.60				17,373.60
Burgular bars	31.11.17	645.00				645.00
Folding wall	01.01.18	8,006.40				8,006.40
Alarm system	01.01.18	810.00				810.00
White goods	01.01.18	932.00				932.00
Additonal computers x2	01.01.18	2,124.48				2,124.48
CCTV	01.01.18	4,555.00				4,555.00
Fire extinguishers	01.01.18	1,092.00				1,092.00
Parish office fencing	21.03.18	1,702.81				1,702.81
Parish office barriers	21.03.18	7,350.68				7,350.68
Parish Office Clock	19.12.18	1,595.00				1,595.00
Potting shed	16.04.21	4,994.00				4,994.00
Litter bins	21.05.21	2,689.50				2,689.50
Projector	20.07.21	584.98				584.98
Defib	28.07.21	1,964.00				1,964.00
self watering basket	15.05.22	1,540.78				1,540.78
PV Panels	11.03.24	0.00		8,905.52		8,905.52
		832,701.23	0.00	8,905.52	0.00	841,606.75
<b>Woodlands Community Centre</b>						
Woodland Community Centre Building	01.04.18	1.00				1.00
Printer/scanner	21.05.18	108.33				108.33
Kitchen equipment	15.06.18	332.15				332.15
Mirrors	20.06.18	180.00				180.00
Lock cylinders and keys	20.06.18	868.32				868.32

Floor scrubber	18.07.18	1,299.00				1,299.00
Roller blinds	18.07.18	682.50				682.50
Dishwasher and Boiler	18.07.18	1,793.44				1,793.44
Key cabinet and cigarette bins	21.05.18	46.47				46.47
Fencing	08.06.18	2,400.00				2,400.00
Gate	01.07.18	150.24				150.24
Fencing	08.06.18	2,400.00				2,400.00
CCTV	18.07.18	3,577.50				3,577.50
Coffee Table	17.08.18	40.00				40.00
Low hanging trolley	17.08.18	275.00				275.00
Woodlands Furniture	17.08.18	8,240.00				8,240.00
Additional woodlands furniture	25.01.19	1,189.60				1,189.60
		23,583.55				23,583.55
<b>Horton Heath Community Centre</b>						
Community Building		1.00				1.00
Kitchen Equipment	Donated 25.11.18	400.00				400.00
Floor scrubber	Donated 25.11.18	500.00				500.00
Curtains and blinds	Donated 25.11.18	1,000.00				1,000.00
Metal Gate	Donated 25.11.18	300.00				300.00
Hall chairs	Donated 25.11.18	500.00				500.00
Water Boiler	Donated 25.11.18	100.00				100.00
Kitchen Crockery and utensils	Donated 25.11.18	200.00				200.00
cleaning materials	Donated 25.11.18	300.00				300.00
Toilet Mirrors	Donated 25.11.18	50.00				50.00
Defibulator	6.12.18	1,250.00				1,250.00
Kitchen Equipment	25.07.19	14,787.33				14,787.33
Fire detection Equipment	23.09.21	2,209.00				2,209.00
						21,597.33
<b>Crowdhill Art</b>	31.03.21	44,394.78				44,394.78
						44,394.78
<b>Fair Oak Library</b>	01.06.2021	1.00				1.00
library refurbishment	01.06.2023			119,352.00		119,352.00
		1.00		119,352.00		119,353.00
<b>PEMBERS Hill playarea</b>	01.08.21	73,792.80				73,792.80
Hotbins	11.05.22	1,164.00				1,164.00
		140,950.91	0.00	0.00	0.00	74,956.80
<b>Café</b>	01.02.24	0.00		474,850.00	0.00	474,850.00
		0.00	0.00	474,850.00	0.00	474,850.00
<b>Crowdhill play area</b>	01.05.23	0.00		84,240.00		84,240.00
				84,240.00		84,240.00

<b>Upper Barne</b>	01.04.23	0.00		1.00		1.00
				1.00		1.00
<b>Splashpad</b>	01.04.23	0.00		255,684.00	0.00	255,684.00
		0.00	0.00	255,684.00	0.00	255,684.00
Total value of fixed assets as at 31.03.24		2,214,529.17	0.00	978,986.74	14,700.00	3,178,814.91
<b>Revaluations in the year</b>		0.00				
Added in year		978,986.74				
Disposed of in year		14,700.00				
Total value of fixed assets as at 31.03.24		3,178,814.91				0.00