FAIR OAK & HORTON HEATH PARISH COUNCIL
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SUMMONS

Dear Member 10 September 2024

You are hereby summoned to attend a meeting of the FULL COUNCIL held on **Monday, 16 September 2024 at 6.00 pm** at the Parish Office, 2 Knowle Park Lane, Fair Oak.

Melanie Stephens

Melanie Stephens, Parish Clerk

PUBLIC INFORMATION: Members of the public are welcome to attend this meeting. The seating capacity of our Conference Room for members of the public is limited under fire regulations to 22.

PUBLIC PARTICIPATION: Members of the public may speak in accordance with the Council's public participation scheme: (a) on items under the Council's remit which are not on the public agenda; and/or (b) on individual items on the public agenda, when the Chairman calls that item. Speeches may not exceed three minutes.

Anyone wishing to attend the meeting or speak in accordance with the Council's public participation scheme, should contact the Parish Clerk by emailing clerk@fairoak-pc.gov.uk no later than 12.00 noon on Thursday, 12 September 2024.

AGENDA

APOLOGIES

1 DECLARATIONS OF INTEREST

To receive declarations of interest and dispensation requests.

2 MINUTES OF MEETINGS (PAPER A, PAGES xx)

a) To approve the minutes of the Council meeting held on 22 July 2024 as a correct record; and

b) To note the planning delegated decisions of w/e 12 July 2024 and 23 August 2024.

3 PUBLIC PARTICIPATION

To receive any public participation in accordance with the Council's public participation scheme.

4 CHAIRMAN'S ANNOUNCEMENTS

5 CLERK'S UPDATE

6 PLANNING APPLICATIONS

To consider the following planning applications and provide comment to Eastleigh Borough Council -

(a) Application No: F/23/96631

Address: Land between Burnetts Lane and Fir Tree Lane, Eastleigh

Description: Construction of an internal distributor road and associated footways, cycleways, lighting, landscaping and SuDS basins, and diversion of Public Rights of Way footpaths FOHHF 701 and 702 as part of the One Horton Heath development (proposal constitutes EIA development)

(b) Application No: O/20/89498

Address: Land at Burnetts Lane, Fir Tree Lane and Allington Lane, Eastleigh, SO50 7BZ

Description: Outline: Phased mixed-use development comprising severable and separate phases of development.

NB: *supporting documents for consideration of this item will be circulated to members separately.*

7 FINANCE REPORT (REPORT B, PAGES xx)

To consider the report of the Finance Officer and approve the BACS payments.

8 BEE AND TREE PROJECT (REPORT C, TO FOLLOW)

To receive a presentation and agree the proposed Bee and Tree sites located in the parish.

9 COUNCIL'S INSURANCE PREMIUM (REPORT D, PAGES XX-XX)

To agree the Council's annual insurance premium for the period from 1 October 2024 to 30 September 2025 at a cost of £ £18,979.76.

10 OUTSIDE BODY REPRESENTATIVE CHANGE - ALLOTMENT ASSOCIATION

To appoint a new representative for the Allotment Association following Cllr Forfar's resignation from this position.

11 WORK PROGRAMME (REPORT E, PAGES XX)

To note the work programme and make any amendments as necessary.

12 CHANGE IN MEETING DATE

RECOMMENDATION:

That the meeting scheduled to take place on Monday 19 May 2025 be rescheduled to Tuesday 20 May 2025 at 6.00pm. (This is to avoid a clash with Eastleigh Borough Council's Civic Service).

13 COUNCIL CARETAKING STAFFING STRUCTURE (REPORT F, TO FOLLOW)

To consider a proposed change to the current allocated hours to caretaking support staff.

To: Councillors		**Officers:**
S Anderson	K Forfar	J Cahill (Finance Officer)
P Barrett	T Higby	M Leadbitter-Allen (Deputy Clerk)
C Bird	M Marsh	M Johnson (Operations Manager)
S Broomfield	G Meech	M Stephens (Clerk)
W Chivuchi	D Scott	
N Couldrey (Vice-Chair)	M Smith	
H Douglas (Chair)	G Stupple	
	B Tennent	