



# This Month at a Glance

These are goals we've been working on since the November Council Meeting

01



## Staffing

Recruitment for x2 Grounds Operatives underway

02



## Engaging the Community

CDO activities plus...  
Upper Barn Copse play provision  
Dean Road open space

03



## Event Planning

Planning for spring and summer events

# 01

## Staffing

At December Council as part of next years budget setting, a new post of Summer Grounds Operative was agreed. We are currently recruiting for this post as well as the current 22.5 hour per week Grounds Operative vacancy. Closing date is 1 Feb, interviews 12 Feb (Cllr Marsh sat on the interview panel with officers).

# 02

## Engaging the Community

Twynams field project – rescheduled fat ball making session on 14th February 2pm to 4pm at the Parish offices.

Wyvern Football Club - tree planting and litter picking session planned for 21 January has been rescheduled. The team will be planting up two areas of trees at Knowle Park on 24 January.

Bee and tree corridor – The CDO and Helen will be carrying out site visits on all 15 potential locations within the area on 31st January.

# Community development updates cont ...

- The Orchard – Enquiries are being made on the suitability of the existing site as an Orchard from a specialist at Sparshott.
- Lapstone Fields – large number of bird, batt, insect habitats have been purchased and will be installed in the next couple of weeks.
- Noticeboard audit – The CDO has recently carried out an audit on the Parish noticeboards and has arranged for maintenance works to be carried out in the coming weeks. The CDO and Communication's Officer will manage the content of the boards from then onwards to ensure posters/events are relevant and up to date.
- Following member decision - robust engagement work on Upper Barn Copse
- Following receipt of a petition (50 signatures) reinstallation of gate at Dean Road will consult residents on use & provision at this site.

# 03

## Event Planning

- Annual Parish Assembly - Earth Day 22 April = showcase years achievements and highlight sustainability projects, invite local groups to suggest ways of working in the future
- Spring Pallet Trail = annual trail to be erected during Easter School Holiday
- Endangered Species Day - 17 May = discussions with artists on provision. May need EBC support through PA fund.

# Corporate Updates

Cafe - main construction & kitchen complete. Serving counter being installed. Landscaping works still need to be completed before Building control sign off. Still working to 1 March opening to the public. Budget has overrun quite considerably. Clerk & Finance Officer analysing spends and will present to Full Council once project complete. Internal Auditor contacted and content as Council still holding large sums in its public sector deposit account.

KP pathways - reinstatement following flood(s) currently in progress.

Allotment fencing - completed.

Solar Panels PO - Deputy Clerk currently seeking quotes for grant submission

Review of Climate Change Action Plan - underway with task & finish group

Launch of thermal imaging surveys - end of February



# Action Items for Next Month

These are (some of!!) projects/workstreams that the team will be commencing next month

01

The Cafe completion of landscaping works, soft launches with community, full launch and opening

02

More tree planting around the parish, community planting bulbs and edibles at Cafe

03

Interviews of Grounds  
Ops posts  
Staff workshop/annual report videos

