



Cler k's Update

17 July 2023

OPERATIONAL MANAGEMENT

- (1) Library - the Ops team have spent significant time and effort moving boxes in (and back out) of the library as well as furniture (in and back out). The team have also erected noticeboards, re-located parcel box, installed new planters. As well as touching up paint work internally, fitting the fire extinguishers and signage. The team are working on two extra (surprise) installations for the frontage.
- (2) Twynams - the three ponds have been removed temporarily so that the ground could be levelled. They have since been reinstalled and hard landscaping will soon take place. This will allow the new CDO to undertake community planting/activities in the autumn and spring.
- (3) Cafe - the Ops team will shortly be undertaking clearance work at the cafe site - such as removing the old fence to the park-side, clearing brambles, shrubs etc. The Ops Manager is also arranging for specialist tree works on Shorts Road.



Corporate Matters (1)



Community Library Re-launch - The library re-launch event will take place on Saturday, 8 August. This has been organised by the Council's Communications and Events Officer. The public will be invited to view the newly improved library space as well as take part in various free activities.

Pemblers Hill Farm - The Clerk has met with Drew Smith and EBC to discuss the play area, noticeboards, benches and public art. Drew Smith have indicated that they will move off site in October.

Pemblers Hill Drive - The formal transfer from Drew Smith to EBC has completed. The Council's Solicitor has been instructed to accept transfer from EBC to the Parish. The Council has been maintaining the parcel of land since May 2022.

Staff changes - x3 new caretakers & Siobhan starting 10 August

Electricity charges review - being undertaken to ensure receive best rates. Also exploring cost of solar and application to Parish Community Fund for support

Corporate Matters (2)

I.T Review - work is progressing with the necessary changes to the Council's I.T infrastructure. Open Reach have today finished work to connect fibre to the building. BT need to organise for final connections to the leased line. Jo is working with RBS to move the accounts into their cloud service.

Staff Holidays - skeleton structure during August. Office closure every Friday in August.

Lapstone Hire of HHCC Car Park - the Council will trail for a three month period allowing Lapstone Pub staff to park at HHCC. The Comms Officer has calculated a special charge rate for this.

Councillors page on website - there still remains a number of Cllrs who haven't passed Michelle their biographies. If you haven't please do so as this is delaying the publication of this page.

HIOWWT - Wildlife audit was undertaken today at the Community Orchard and Twynams Field. The report will help the Council understand baseline ecology info and give advice as to how increase BNG on these sites.