

COMMUNITY CAFÉ REPORT F

1. RECOMMENDATIONS

1.1 That the Council:

- (a) Appoints Supplier 1 (name to be inserted following resolution) to supply and install the kitchen at a cost of £18,179.11;
- (b) Appoints Supplier A (name to be inserted following resolution) to carry out the hard landscaping around the café at a cost of £20,500; and
- (c) Delegates the Clerk authority to project manage and complete these two elements of the project.

2. PURPOSE OF THE REPORT

2.1 This report seeks members approval to appoint a supplier for the kitchen at the café as well as contractor to carry out hard landscaping works now that the main café build has reached various construction milestones and is nearing completion.

3. COMMERCIAL KITCHEN

3.1 The Council has budgeted £18k for a commercial grade kitchen to be installed at the Café.

3.2 Three quotes have been received: -

- Supplier 1 = £18,179.11
- Supplier 2 = £22,112.56
- Supplier 3 = £26,809

3.3 As supplier 1 has previously worked with the Council for the installation of the kitchen at Horton Heath Community Centre, is local and has provided several items for free in support of the community element of the project (namely: a water boiler at the cost of £620 and installation costs), officers recommend this supplier.

4. HARD LANDSCAPING

4.1. The hard landscaping works were not included in the main building contract. A budget of £20k was set aside for these works with the Council's Operations team assisting to keep costs down.

4.2. Three quotes have been received to complete the landscaping works: -

- Supplier A = £20,500
- Supplier B = £36,600
- Supplier C = £27,254

- 4.3. As supplier A is the main contractor for the project, this is the recommended to the Council.

5. FINANCIAL IMPLICATIONS

- 5.1. As set out in the above paragraphs.

6. CONCLUSION

- 6.1 As the café is now nearing completion and in order to hand the building over to the Fountain Café, to formally open to the public in February 24, the Council need to appoint a kitchen supplier and contractor for hard landscaping works.

FOR FURTHER INFORMATION CONTACT:

Melanie Stephens, Parish Clerk

Email: clerk@fairoak.gov.uk