



## FAIR OAK & HORTON HEATH PARISH COUNCIL

• 2 Knowle Park Lane, Fair Oak, Eastleigh, SO50 7GL ☎ (023) 8069 2403

✉ enquiries@fairoak-pc.gov.uk 🌐 www.fairoak-pc.gov.uk

📱 @fairoakandhortonheathparishcouncil 📷 fairoakandhortonheath

### SUMMONS

Dear Member

1 February 2023

You are hereby summoned to attend a special meeting of the FULL COUNCIL held on **Tuesday, 7 February 2023 at 6.00 pm** at the Parish Office, 2 Knowle Park Lane, Fair Oak.

*Melanie Stephens*

Melanie Stephens, Parish Clerk

**PUBLIC PARTICIPATION:** This meeting is open to members of the public. If you wish to speak at the meeting, you should submit a request by email to [clerk@fairoak-pc.gov.uk](mailto:clerk@fairoak-pc.gov.uk) by 4 pm on Friday 3 February 2023.

### AGENDA

#### APOLOGIES

#### 1. DECLARATIONS OF INTEREST

To receive declarations of interest and dispensation requests.

#### 2. COMMUNITY CAFÉ PROJECT (REPORT A) (TO FOLLOW)

To review the project's progress and consider approving further funds to support the completion of the project as well as agreeing next steps.

#### To: Councillors

S Anderson  
P Barrett  
C Bird  
N Couldrey  
H Douglas (Chair)  
K Forfar  
T Higby  
M Marsh

#### Councillors (cont)

G Meech  
H McGuinness  
Vacancy  
D Scott  
M Smith  
B Tennent  
G Stupple

#### Officers:

J Cahill (Finance Officer)  
L Greenslade/M Leadbitter-Allen (Deputy Clerk)  
M Johnson (Operations Manager)  
M Stephens (Clerk)