FAIR OAK & HORTON HEATH PARISH COUNCIL
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GUIDANCE ON FEES AND CHARGES FOR FAIR OAK CEMETERY

The following guidance has been written to help those who wish to understand how fees and charges are applied for interments and memorial applications in Fair Oak Cemetery. Our list of fees and charges is available on Fair Oak & Horton Heath Parish Council's website www.fairoak-pc.gov.uk Fees are reviewed annually.

If you have any further queries which are not answered by this guidance, please contact the office

by telephoning on 023 8069 2403
by emailing the parish offices at enquiries@fairoak.gov.uk

by appointment at the Parish Office, 2 Knowle Park Lane, Fair Oak, SO50 7GL

Costs which are not included in the fees

The fees from Fair Oak & Horton Heath Parish Council do not include the funeral director's fees and charges, the stonemason's fees and cost of any headstone, the grave digging fees and the Minister's fee. All charges are subject to annual review.

Fees for interments

The fee for an interment is the fee for the burial or cremated remains and will be doubled in all cases where the person being interred is from outside of the Parish and does not qualify under the exceptions listed at the bottom of the fees and charges list. If you are unsure whether a particular address is considered to be within the Parish of Fair Oak & Horton Heath, please contact us using the contact details at the top of this document.

If you would like to apply to have a memorial placed on the grave you will also need to purchase an Exclusive Right of Burial grant. This will mean that the total fees from Fair Oak & Horton Heath Parish Council will be the total of the fee for the interment plus the fee for the Exclusive Right of Burial grant.

There are **no** interment fees for the burial of a child up to 18 years of age.

It is not possible to have a scattering of ashes around the perimeter of Fair Oak Cemetery.

Fees for the Exclusive Right of Burial Grant

The purchase of an Exclusive Right of Burial grant entitles the owner to determine who is buried in a particular grave, and to be able to erect a memorial. Please note that it is not possible to erect a memorial without ownership of the Exclusive Right of Burial grant.

The fee for an Exclusive Right of Burial grant will be doubled in all cases where the person being interred is from outside of the Parish and does not qualify under the exceptions listed at the bottom of the fees and charges list. If you are unsure whether a particular address is within the Parish of Fair Oak & Horton Heath please contact us using the contact details at the top of this document.

The fee for an Exclusive Right of Burial for the burial of a child up to 18 years of age is paid for in most cases by the Children's Funeral Fund. This fee will be claimed by Fair Oak & Horton Heath Parish Council directly from the Children's Funeral Fund and will not have to be paid for and then claimed back by the parents of the child. In addition, Fair Oak & Horton Heath Parish Council will waive the fee for the Exclusive Right of Burial in cases where the fee cannot be claimed back from the Children's Funeral Fund.

If you do not wish to erect a memorial it is not necessary to purchase the Exclusive Right of Burial grant. However, this grant entitles the owner to determine who is buried into a particular grave and to have the automatic right to be buried into this grave themselves (provided there is available space). If the grant is not purchased the right to determine who is buried into a particular grave is held by Fair Oak & Horton Heath Parish Council. Under normal circumstances, if there is further grave space available in a grave where the burial grant remains unpurchased, Fair Oak & Horton Heath Parish Council would only agree to the burial of other relatives within the grave. However, it is possible that under extreme circumstances, for example circumstances that existed at the time of a pandemic with large numbers of requested burials, that Fair Oak & Horton Heath Parish Council would be asked by the government to use all available grave space. The instruction to use all available grave space could include using available grave spaces where the Exclusive Right of Burial grant remains unpurchased.

Fees for Memorial Applications

The fees for applying for a headstone or vase are shown on our list of current fees and charges, which is available on Fair Oak & Horton Heath Parish Council's website.

Please note that the fees are doubled where the person interred was from outside of the Parish of Fair Oak & Horton Heath or did not satisfy the reasons given at the bottom of the fees list for the circumstances under which a person from outside the Parish of Fair Oak & Horton Heath will not be charged double fees. If you are unsure whether a particular address is within the Parish of Fair Oak & Horton Heath, please contact us using the contact details at the top of this document.

The fee for a memorial application for the burial of a child up to 18 years of age is paid for in most cases by the Children's Funeral Fund. This fee will be claimed by Fair Oak & Horton Heath Parish Council directly from the Children's Funeral Fund and will not have to be paid for and then claimed back by the parents of the child. In addition, Fair Oak & Horton Heath Parish Council will waive the fee for the memorial application in cases where the fee cannot be claimed back from the Children's Funeral Fund.

Frequently asked questions on fees:

Is it possible to scatter ashes free of charge in Fair Oak Cemetery?

No, the scattering of ashes at Fair Oak Cemetery is not permitted only the interment of ashes is allowed.

How does the Children's Funeral Fund 2019 affect the payments for the burial of a child under the age of 18?

There is no interment fee for the burial of a child up to 18 years of age. In addition, the Children's Funeral Fund 2019 provides that the Exclusive Right of Burial grant and the memorial application fee will be claimed by Fair Oak & Horton Heath Parish Council directly from the Children's Funeral Fund and will not have to be paid for and then claimed back by the parents of the child.

The Children's Funeral Fund 2019 does not cover babies born before 24 weeks of gestation, however, Fair Oak & Horton Heath Parish Council will waive the fees for the burials of these babies, so that fees will be the same as for babies born after 24 weeks of gestation (i.e. no fees will be payable).

I am arranging the burial of my relative, and I come from outside of the Parish of, Fair Oak & Horton Heath will I be charged double fees?

Fees will only be doubled if the person being interred is from outside of the Parish of Fair Oak & Horton Heath or did not satisfy the reasons given at the bottom of the fees list for the circumstances under which a person from outside the Parish of Fair Oak & Horton Heath will not be charged double fees. The address of the person arranging the burial has no effect on the level of fees.

What are the interment fees for a double interment?

There are two interment fees payable for a double interment, as each interment requires separate legal registration. Two interment forms must also be completed.

Can the length of time covered by the Exclusive Right of Burial grant be extended?

Yes, it is possible to extend the period covered by the Exclusive Right of Burial grant from 30 years. The period may be extended, at the appropriate fee at the expiry.

Is there a fee for an additional inscription?

There is no fee for an additional inscription for a deceased interred in the cemetery. An application form is still required for Fair Oak & Horton Heath Parish Council to carry out checks, including ownership of the Exclusive Right of Burial grant for the grave concerned. Additional inscriptions for deceased who are not interred in the cemetery are not permitted.

Is there a fee for a replacement headstone?

There is no fee for a replacement memorial. An application form is still required for Fair Oak & Horton Heath Parish Council to carry out checks, including ownership of the Exclusive Right of Burial grant for the grave concerned.

Is there a fee for repairing or cleaning a memorial?

There is no fee for an application to repair or clean an existing memorial, provided that the existing memorial remains unchanged. An application form is still required for Fair Oak & Horton Heath Parish Council to carry out checks, including ownership of the Exclusive Right of Burial grant for the grave concerned.

Can a headstone be placed on a grave where the Exclusive Right of Burial grant is not purchased?

No, it is not possible to place a headstone on a grave where the Exclusive Right of Burial grant is not purchased.

Do I pay the memorial application fee to Fair Oak & Horton Heath Parish Council?

Your stonemason will normally arrange to send the application fee to Fair Oak & Horton Heath Parish Council when the application form is sent in. Some stonemasons will pay Fair Oak & Horton Heath Parish Council directly and will include the cost of this fee in their overall invoice to you, whilst some stonemasons will ask you to complete two payments, one payable to Fair Oak & Horton Heath Parish Council and one payable to the stonemason for the work on the headstone.

Is there a fee for transferring an Exclusive Right of Burial grant?

Yes, the fee is stated on our list of current fees and charges, which is available on Fair Oak & Horton Heath Parish Council's website. There is only one fee whether the grant is being transferred into sole ownership or joint ownership.

Can I sell an Exclusive Right of Burial grant back to Fair Oak & Horton Heath Parish Council?

Yes, an Exclusive Right of Burial grant can be sold back to Fair Oak & Horton Heath Parish Council for the purchase sum payable at the time of purchase.

What is the fee for an exhumation?

The fee for an exhumation will be determined at the point of application.

Guidance agreed: March 2021