



FAIR OAK & HORTON HEATH PARISH COUNCIL

• 2 Knowle Park Lane, Fair Oak, Eastleigh, SO50 7GL ☎ (023) 8069 2403

✉ enquiries@fairoak-pc.gov.uk 🌐 www.fairoak-pc.gov.uk

📱 @fairoakandhortonheathparishcouncil 📷 fairoakandhortonheath

Minutes of the Full Council Meeting held on Monday 14 November 2022 at 6.00 pm at the Parish Office, 2 Knowle Park Lane, Fair Oak

P – present, Pt – part of the meeting, Ab – absent, Ap – apologies

Ap	Cllr Anderson	P	Cllr Bird	P	Cllr Stupple
P	Cllr Forfar	Ab	Cllr Marsh	P	Cllr Douglas (Chairman)
	Vacancy	P	Cllr Smith	P	Cllr McGuinness
P	Cllr Barrett	P	Cllr Couldrey (Vice Chair)	Ap	Cllr Tennent
Ap	Cllr Higby				
Ab	Cllr Scott	P	Cllr Meech		

Officers in attendance: Ms M Stephens, Clerk, Mrs L Greenslade/Mrs M Leadbitter-Allen, Deputy Clerks, Mrs C Giles, Communications & Events Officer, Mr M Gilham (Community Development Officer) & Mrs J Cahill, Responsible Finance Officer

PUBLIC SESSION

None present

55 DECLARATIONS OF INTEREST

None received.

56 MINUTES (PAPER A)

RESOLVED:

- That the minutes of the Full Council meeting held on 17 October 2022, be signed by the Chairman as a correct record; and
- That the delegated planning decisions for October 2022 be noted.

56 CHAIRMAN'S ANNOUNCEMENTS

The Chairman made the following announcements: -

It was reported that Trevor Mignot had resigned from the Council. As such the Council had advertised for a co-optee to which there were no applications. EBC had confirmed that the vacancy could be carried until the next elections.

The Chairman was pleased to report on the overwhelming support and attendance at the Remembrance Sunday event in the village centre. It was estimated that over one thousand people attended. The Chairman thanked all those that supported the event particularly St Toms Church and the Council's Deputy Clerk and Grounds Operatives.

The Council had received a recent email from Eastleigh Borough Council's Chief Executive explaining their financial situation and reassuring that core services would not be affected.

57 CLERK'S UPDATE

The Clerk gave a presentation updating members on key activities taking place across the organisation. The presentation is attached at Appendix 1 to these minutes.

58 FINANCE REPORT (REPORT B)

Members considered the report of the Finance Officer.

RESOLVED:

- a) That the contents of the report be noted; and
- b) That the BACs and cheque payments be approved.

59 VENUE HIRE TERMS AND CONDITIONS (REPORT C)

Members reviewed the Council's venue hire Terms and Conditions.

The Communications and Events Officer confirmed that the fifteen minute 'buffer' at either side of individual bookings was not chargeable.

RESOLVED:

That the Council approve the venue hire Terms and Conditions as set out in Appendix 1 to Report C.

60 WORK PROGRAMME & MEMBER TRAINING SCHEDULE (REPORT D)

RESOLVED:

That the work programme and training schedule be noted.

60 SUPPLEMENTARY BUDGET REQUEST – LEASED LINE

The Clerk explained the difficulties that office staff had experienced carrying out their day-to-day duties whilst in the Parish Office with the poor internet connection. This often resulted in many staff having to leave the office to their homes to enable them to work more productively.

As Open Reach would not be installing fibreoptic broadband to the Council offices as a business premises for some time, the only solution to ensure business continuity was the installation of a leased line. Three quotes had been obtained.

Members wholeheartedly supported the need for an efficient system to ensure a professional service be given to the public.

RESOLVED:

That £3,500 be allocated from General Reserves, for the installation of a leased internet line from Giganet at the Parish Offices.

Signed Chairman

This was all the business and the meeting closed at 6.35 pm