



FAIR OAK & HORTON HEATH PARISH COUNCIL

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**Minutes of the ASSET Committee Meeting
held on Tuesday 7 June 2022 at 2.00 pm
Parish Offices, Fair Oak**

P = present, Ab = absent, Ap = apologies

Committee:

	Vacancy	Ap	Cllr Forfar
Ab	Cllr Anderson	P	Cllr Meech
P	Cllr Bird (Vice Chairman)	P	Cllr Scott (Chairman)
P	Cllr Douglas	Ab	Cllr M Smith

Officers in Attendance:

Mr M Johnson, Operations Manager

1. PUBLIC SESSION

There were no members of the public present.

2. DECLARATIONS OF INTEREST

No declarations of interest were raised.

3. MINUTES (PAPER A)

RESOLVED

That the minutes of the Asset Committee meeting held on 12 January 2021 be noted.

4. ASSET UPDATE (PRESENTATION)

Members received a verbal presentation from the Operations Manager on site updates, attached in Appendix 1.

During the discussion, the following issues were raised: -

With regards to the new defibrillator donated by members of the public. Members requested that a formal letter of thanks be sent via the Deputy Clerk.

The library planting had been completed successfully and would be maintained by the Parish Council's operations team. The responsibility for weed spraying on the pavement and roads sat with the Borough. However, it was agreed that the Parish weed sprays immediately outside the library to enhance its appearance.

The tender process and evaluation had been completed with officers submitting a recommendation on the preferred contractor at the 20 June Council meeting. The current boardwalk was now rotten,

being approximately 12 years old. Members sought reassurance regarding the longevity of the materials used and the anti-slip surface for the replacement. The Operations Manager was more than satisfied with the design and materials suggested and had sought warranty/guarantees on these. Members were keen for work to start as soon as possible for the safety of residents.

Members requested that the artwork boards in the bus stop be repurposed, suggesting an artwork competition with local schools following the Greening Campaign launch where a current art competition would be showcased.

Members felt that the digital mapping system was a useful tool, particularly in plotting pollinator patches created by residents as part of the Greening Campaign as well as plotting council assets and responding to resident enquiries. Future member access was requested, and this would be investigated by the Operations Manager.

Following the presentation, Members congratulated the Operations staff for all their hard work.

RESOLVED:

That the contents of the presentation be noted.

Signed Chairman