



## FAIR OAK & HORTON HEATH PARISH COUNCIL

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### **Minutes of the Full Council Meeting held on Monday 15 November 2021 at 7.00 pm at the Parish Office, 2 Knowle Park Lane, Fair Oak**

P – present, Pt – part of the meeting, Ab – absent, Ap – apologies.

P	Cllr Anderson	P	Cllr Forfar	Pt	Cllr Mignot (from item 77)
P	Cllr Barrett	Ap	Cllr Higby	Pt	Cllr Scott (left at item 80)
P	Cllr Bird	Ap	Cllr Marsh	P	Cllr Smith
P	Cllr Couldrey (Vice Chair)	P	Cllr Meech	P	Cllr Tennent
P	Cllr Douglas (Chairman)	Ap	Cllr McGuinness		Vacancy

**Officers in attendance:** Ms M Stephens, Clerk, Mrs L Greenslade/Mrs M Leadbitter-Allen, Deputy Clerks, Mrs J Cahill, Responsible Finance Officer & M Johnson, Operations Manager.

#### **PUBLIC SESSION**

None present.

#### **75. DECLARATIONS OF INTEREST**

None received.

#### **76. MINUTES (PAPER A)**

##### **RESOLVED**

- That the minutes of the Full Council meeting held on 18 October 2021, be signed by the Chairman as a correct record; and
- That the delegated planning decisions of w/e 15 & 29 October 2021 be noted.

#### **77. FINANCE REPORT (REPORT B)**

Members considered the report of the Responsible Finance Officer (RFO).

The Clerk explained that there had been a miscommunication regarding the Christmas lights whereby the contractor had indicated repairs were needed to the rope lights. The quote received was for £300 but it then transpired that this price was per rope, equating to a final cost of £5,400. Members agreed this was an important service to the community. The additional cost would be taken from General Reserves which had sufficient funds to accommodate this project.

Cllr Meech queried whether the repaired lights had a warranty. The Chairman asked the Clerk to verify this and confirm with members via email.

##### **RESOLVED:**

- That the Finance Report be approved;

- (b) That BACS and cheque payments be approved; and
- (c) That the sum of £5,400 be taken from general reserves, for the Christmas light repairs.

## 78. PLANNING

**Application No:** [O/21/91744](#)

**Address:** Oak Park House, Oak Park Farm, Winchester Road, Fair Oak, SO50 7HD

**Description:** Outline application with all matters reserved (except for access) for the construction of up to 7 dwellings, including closure of existing access and creation of new access from B3354 Winchester Road, demolition of 3 existing outbuildings, landscaping, open space and associated works

**Comments:** Object. Outside the urban edge and contrary to policy. It is not included in the EBC strategic growth development plans. If permitted, it could be seen to give scope for future development behind, and further encroach into the countryside.

Members felt that If the Planning Officer was of a mind to permit the application, the Council would request that Section 106 monies be allocated to enhance the adjacent bridleway, from Winchester Road onto the fields behind Hall Lands Lane, as it was impassable for most of the year.

### **RESOLVED:**

That the above comments be submitted to Eastleigh Borough Council.

## 79. FOUNTAIN CAFÉ PROJECT UPDATE (REPORT C)

The Clerk informed members that following confirmation from Trinity Rose Architects of the current project costings, the project fund was showing a shortfall of approximately £152,00. The increase in project costs were largely due to the bespoke sliding security screens which had been requested by the Council to secure the veranda on the north of the site. The production and installation of the screens would cost approximately £67,000.

The Council requested that the Clerk review the budget to identify possible savings as well as approach Eastleigh Borough Council for additional developer contributions. Members were reluctant to rely on crowdfunding to support the project costs.

The Clerk was pleased to report that the overage agreement with the Scouts had now been signed. It was hoped that the Scouts lease would be relinquished at the end of the month, following which, demolition of the Scout Hut could commence.

Members were also informed that the Local Area Committee would be considering a traffic regulation order at its meeting on 24 November which would seek to address some of the existing parking issues along Shorts Road.

The Chairman reported that a further meeting had taken place with the Fair Oak Village Hall Management Committee to discuss community use car parking on their site, the outcome of which had proved disappointing. However, other options, such as the use of the Brookfield Road hardstanding, would be investigated.

Members expressed concern that sufficient funds were not available to complete the project

and asked the Clerk to investigate finance options and report findings to the next Council meeting.

**RESOLVED:**

That the Clerk report back to the next Full Council meeting with a revised budget.

**80. WEBSITE REVIEW (REPORT D)**

The Council noted the improvements made to the website to ensure the continued accessibility of the Council's website as well as addressing navigational issues caused by the increase in information being shared with users.

Members considered the proposal to redesign the website to ensure the core functionality of the website addressed website accessibility, in conjunction with a rebrand to reflect the Council's forward-thinking ethos. The website re-design would cost £850.

Members approved of the improvements made to the front page of the Council's website.

**RESOLVED:**

That £850 be included in the 2022/23 financial year for the redesign of the Council's website.

**81. WEBSITE ADVERTISING (REPORT E)**

Members considered the proposal to include business advertising on the Council's website via the Council's Advertising Network platform.

Discussion ensued around the advantages and disadvantages of the proposal and following discussion, it was:

**RESOLVED:**

That decision on the proposal be deferred pending the results of resident survey.

**82. OFFICER SCHEME OF DELEGATION (REPORT F)**

The Council considered the adoption of an Officer Scheme of Delegation.

**RESOLVED:**

That the Scheme of Delegation be approved and revised annually.

**83. CLIMATE CHANGE TASK & FINISH GROUP**

The Council received a verbal update on the work of the Group.

Highlights from the meeting for submission to Budget T&F to consider were:

- Installation of gumdrop bins to reduce waste to landfill and promote recycling of gum.
- Installation of Terracycle Point in parish.
- Installation of solar panels on roofs of parish owned buildings.
- Installation of smart meters to promote accurate billing and Hippo bags to reduce water waste.

The group have proposed the production of a Sustainability Check List to clarify the Council's minimum expectations from developers when building new estates.

The group proposed the start of a 'Clean the Street Where You Live' campaign.

**RESOLVED:**

That the update be noted.

**84. DAISY DIP DISPOSAL OF LAND REQUEST (VERBAL REPORT)**

**RESOLVED:**

That the item be deferred pending the valuation report.

**85. CLOSED GRAVEYARDS: REQUEST OF OVERARCHING FACULTY SUBMITTED (VERBAL REPORT)**

The Council considered the request made by St Thomas' Church to the Diocese for an overarching faculty which allowed for the internment of cremated remains in existing plots at the Pembers and St Thomas Churchyards as closed burial sites. Members were advised that families would not incur the facility costs.

One of the conditions prior to submitting an application for an overarching faculty to the Diocese was to formally notify the Parish Council.

**RESOLVED:**

That the request be noted.

**86. WORK PROGRAMME (REPORT F)**

**RESOLVED:**

That the Work Programme be noted.

This was all the business and the meeting closed at 8.15 pm.

Signed..... Chairman

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