



## FAIR OAK & HORTON HEATH PARISH COUNCIL

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## SUMMONS

Dear Member

30 June 2021

You are hereby summoned to attend a special meeting of the FULL COUNCIL held on **Tuesday, 6 July 2021 at 6.00pm at Oak Hall, Woodland Community Centre, Savernake Way, Fair Oak**

**Please note:** a recording of the meeting can be seen on the Council's [Youtube page](#).

*Melanie Stephens*

Melanie Stephens, Parish Clerk

**PUBLIC PARTICIPATION:** This meeting is open to members of the public. If you wish to speak at the meeting, you should submit a request by email to [clerk@fairoak-pc.gov.uk](mailto:clerk@fairoak-pc.gov.uk) by 4pm on Monday 5 July.

## AGENDA

### APOLOGIES

#### 1 DECLARATIONS OF INTEREST

To receive declarations of interest and dispensation requests.

#### 2 COMMUNITY CAFÉ DESIGNS (REPORT B, TO FOLLOW)

To approve the café architectural drawings for public consultation.

#### 4 SUPPLEMENTARY BUDGET REQUEST

To agree £8,470 be taken from general reserve for essential tree works at the cemetery as highlighted by the Council's annual tree survey.

Initial quotes indicate £6,410 is needed for the tree work plus £2,060 to cover the cost of a temporary footpath closure.

#### To: Councillors

Vacancy	H Douglas
Vacancy	K Forfar
S Anderson	T Higby
C Bird	M Marsh
N Couldrey	H McGuinness

T Mignot
D Scott
P Spearey
B Tennent
G Warrillow

#### Officers

J Cahill (Finance Officer)
L Greenslade (Deputy Clerk)
M Johnson (Operations Manager)
M Stephens (Clerk)