

**Financial Statement Summary**

- Total cash held across all bank accounts as at 31st January is £786,865
- Total Petty cash held as at 31st January is £160.78
- Total receipts for January into the current account was £33,702  
£19,045 relates to a VAT refund for Quarter 3 (Sept – Dec 2020)
- Total current account payments for January totalled £53,716  
(see attached for breakdown)
- Total BACS invoice payments outstanding is £7,165
- There are no cheques that require signing this month.

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## Fair Oak & Horton Heath Parish Council

### Bank - Cash and Investment Reconciliation as at 31 January 2021

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#### Confirmed Bank & Investment Balances

##### Bank Statement Balances

31/01/2021	Current Account	140,506.07
31/01/2021	Premier Account	337,572.48
31/01/2021	Public Sector Deposit Fund	308,625.17
31/01/2021	Petty Cash	160.78

**786,864.50**

##### Receipts not on Bank Statement

**0.00**

##### **Closing Balance**

**786,864.50**

##### All Cash & Bank Accounts

1	Current Account	132,900.57
2	Premier Account	337,572.48
3	Public Sector Deposit Fund	308,625.17
4	Petty Cash	160.78
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<b>779,259.00</b>

## Receipts for Month 10

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	160,520.23					160,520.23	
	Banked: 11/01/2021	590.50						
	dignity funerals	590.50			1520	510	590.50	Burial
	Banked: 14/01/2021	19,045.13						
	HMRC	19,045.13			105		19,045.13	VAT REFUND (sept - dec)
	Banked: 14/01/2021	2,963.00						
	Hiscox	2,963.00			4055	230	2,963.00	Insurance refund
	Banked: 19/01/2021	124.00						
	Sales Recpts Page 156	124.00	124.00		100			Sales Recpts Page 156
	Banked: 19/01/2021	84.00						
	Sales Recpts Page 157	84.00	84.00		100			Sales Recpts Page 157
	Banked: 19/01/2021	56.00						
	Sales Recpts Page 158	56.00	56.00		100			Sales Recpts Page 158
	Banked: 19/01/2021	28.00						
	Sales Recpts Page 159	28.00	28.00		100			Sales Recpts Page 159
	Banked: 20/01/2021	1,111.50						
	Sales Recpts Page 154	1,111.50	1,111.50		100			Sales Recpts Page 154
	Banked: 20/01/2021	13.00						
	Sales Recpts Page 155	13.00	13.00		100			Sales Recpts Page 155
	Banked: 20/01/2021	107.25						
	Sales Recpts Page 162	107.25	107.25		100			Sales Recpts Page 162
	Banked: 20/01/2021	392.00						
	dignity funerals	392.00			1540	510	392.00	CREMATION
	Banked: 21/01/2021	62.00						
	Sales Recpts Page 160	62.00	62.00		100			Sales Recpts Page 160
	Banked: 21/01/2021	1,305.63						
	Sales Recpts Page 161	1,305.63	1,305.63		100			Sales Recpts Page 161
	Banked: 22/01/2021	32.50						
	Sales Recpts Page 163	32.50	32.50		100			Sales Recpts Page 163
	Banked: 22/01/2021	392.00						
	M.B	392.00			1520	510	392.00	Burial
	Banked: 23/01/2021	32.50						
	Sales Recpts Page 164	32.50	32.50		100			Sales Recpts Page 164
	Banked: 27/01/2021	7,182.50						
	Sales Recpts Page 165	7,182.50	7,182.50		100			Sales Recpts Page 165
	Banked: 30/01/2021	180.00						
	Sales Recpts Page 166	180.00	180.00		100			Sales Recpts Page 166

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Total Receipts for Month	33,701.51	10,318.88	0.00	23,382.63
Cashbook Totals	<u>194,221.74</u>	<u>10,318.88</u>	<u>0.00</u>	<u>183,902.86</u>

## Payments for Month 10

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
01/01/2021	ACELIFTAWAY	32680	322.72	322.72		500			allotment toilets
01/01/2021	CARTER JONAS	32681	1,170.00	1,170.00		500			Library building condition
01/01/2021	CWM AGGREGATES	32682	27.00	27.00		500			Gravel path
01/01/2021	Easierprint	32683	223.19	223.19		500			advertising banner
01/01/2021	EBC	32684	813.18	813.18		500			Dog Bins
01/01/2021	FIRECARE & SECURITY	32685	1,341.60	1,341.60		500			Fire and intruder alarm servic
01/01/2021	fOX'S CLEANING	32686	25.00	25.00		500			windowcleaning -HH
01/01/2021	HORTON GATE services	32687	176.40	176.40		500			door repair
01/01/2021	ICTHUS EVENT SOLUTIONS	32688	6,668.40	6,668.40		500			XMAS LIGHTS and installation
01/01/2021	JRB Enterprise	32689	63.66	63.66		500			dispenser bags
01/01/2021	Lubbe and sons	32690	660.00	660.00		500			Bees Mix
01/01/2021	MALCOLM MACNEISH	32691	607.00	607.00		500			install heating to workshop
01/01/2021	METROPLAN	32692	246.10	246.10		500			Desk screen
01/01/2021	ROD GASKINS	32693	1,494.48	1,494.48		500			blade and LED lighting kit
01/01/2021	SMART MARKETING	32694	495.60	495.60		500			Surveys, xmas graphics
01/01/2021	QIC systems	3034	1,866.96	1,866.96		500			Monthly licence
04/01/2021	BT	DD	105.12		17.52	4120	240	87.60	Tel and broadband
04/01/2021	BT	DD	105.12		17.52	4120	250	87.60	Tel and broadband
04/01/2021	southern electric	DD	53.00		8.83	4405	240	44.17	Electricity - Pavillion
07/01/2021	screwfix	DD	248.72		41.45	4540	290	207.27	misc materials
07/01/2021	allstaf	DD	158.87		26.48	4305	210	132.39	Fuel
07/01/2021	The open spaces	DD	45.00			4132	110	45.00	The open spaces subscription
07/01/2021	zoom	VISA	119.90			4990	110	119.90	zoom
11/01/2021	barclaycard	DD	18.00			4140	110	18.00	barclaycard
11/01/2021	Peninsula	DD	21.60		3.60	4030	110	18.00	Employee EAP
11/01/2021	QIC	BACS	280.08		46.68	4133	110	233.40	Monthly Licence
11/01/2021	qic	BACS	272.88		45.48	4133	110	227.40	Monthly Licence
11/01/2021	QIC	BACS	648.00		108.00	4090	110	540.00	Dell PC
11/01/2021	QIC	BACS	666.00		111.00	4090	110	555.00	Dell PC
13/01/2021	Payzone	DD	18.00		3.00	4140	110	15.00	Card terminal
13/01/2021	o2	DD	32.46		5.41	4125	110	27.05	Mobile Phones
13/01/2021	Business stream	DD	25.24			4410	250	25.24	Water - HH
13/01/2021	Adobe	VISA	12.64		2.11	4132	110	10.53	Adobe
14/01/2021	Squash club	BACS	500.00			4850	600	500.00	Grant
14/01/2021	FO cricket club	BACS	500.00			4850	600	500.00	Grant section 137
14/01/2021	Morelands camping	BACS	500.00			4850	600	500.00	Grant section 137
14/01/2021	FAIR OAK VILLAGE HALL	BACS	1,000.00			4850	600	1,000.00	Grant section 137
14/01/2021	Victim support	BACS	100.00			4850	600	100.00	Grant section 137
14/01/2021	MHA Communities	BACS	400.00			4850	600	400.00	Grant section 137
14/01/2021	hmrc	BACS	4,503.98			4000	110	4,503.98	PAYE
14/01/2021	Hampshire pensions	BACS	3,760.95			4010	110	3,760.95	Pensions
15/01/2021	payroll	BACS	14,887.39			4000	110	14,887.39	payroll
15/01/2021	overline	DD	165.52		27.59	4120	110	137.93	Tel and broadband
15/01/2021	Overline	DD	63.79		10.63	4120	230	53.16	Tel and broadband
15/01/2021	Fair oak library	BACS	1,000.00			4850	600	1,000.00	Grant
15/01/2021	Tax relief	BACS	144.00			4030	110	144.00	Tax relief x3 (Dec and jan)

Continued on Page 4

## Payments for Month 10

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
15/01/2021	Twynhams	BACS	300.00			4480	280	300.00	rent for bus shelter land x3
15/01/2021	QIC	BACS	-1,866.96		-311.16	4133	110	-460.80	Duplicated entries
						4090	110	-1,095.00	Duplicated entries
15/01/2021	southern electric	DD	179.55		29.92	4405	150	149.63	Electricity -Parish office
18/01/2021	Peninsula	DD	356.50		59.42	4070	110	297.08	employee services
18/01/2021	British Gas	DD	45.99		7.66	4400	150	38.33	Gas - Parish Office
18/01/2021	sage payroll	DD	20.40		3.40	4132	110	17.00	payroll subscription
18/01/2021	Vita Play	BACS	6,000.00		1,000.00	4992	900	5,000.00	Play area surfacing
						350	0	-5,000.00	Play area surfacing
						6000	900	5,000.00	Play area surfacing
18/01/2021	southern electric	DD	1,054.88		175.81	4405	250	879.07	electricity HH
20/01/2021	clothes2order	VISA	340.19		56.70	4110	110	283.49	workwear
22/01/2021	ICO	DD	35.00		5.83	4132	110	29.17	ICO
25/01/2021	moon pig	VISA	4.81			4100	110	4.81	birthday card
29/01/2021	BNP Paribas	DD	413.94		68.99	4120	110	344.95	Tel rental
29/01/2021	EBC	DD	273.82			4680	150	273.82	Refuse collection
Total Payments for Month			53,715.67	16,201.29	1,571.87			35,942.51	
Balance Carried Fwd			140,506.07						
Cashbook Totals			<u>194,221.74</u>	<u>16,201.29</u>	<u>1,571.87</u>			<u>176,448.58</u>	

## Creditors for Month No 11

## Order by Invoices Entered

## Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
31/01/2021	381819		AQUA	AQUA	19.99	4.00	23.99	4990	110	19.99	water dispenser
28/01/2021	1460		SMART	SMAR001	65.00	13.00	78.00	4134	110	65.00	Marketing support
28/12/2020	1436		SMART	SMAR001	65.00	13.00	78.00	4134	110	65.00	Marketing support
13/01/2021	78995		ACE	ACE001	85.71	17.14	102.85	4820	500	85.71	allotment toilets
08/02/2021	3207		QIC	QIC	229.60	45.92	275.52	4133	110	229.60	monthly licence and back up
08/02/2021	7874		CWM	CWM001	15.00	3.00	18.00	4595	310	15.00	crushed gravel
15/01/2021	4726		DAN SLEE	DAN SLEE	195.00	39.00	234.00	4105	110	195.00	staff training course
03/02/2021	2255		CEDERPEST	CED001	95.00	19.00	114.00	4815	500	95.00	pest control - Knowle Park
29/01/2021	0644		ICTHUS	ICTHUS	210.00	42.00	252.00	4875	600	210.00	Brackets for xmas display
08/01/2021	8358		EBC	EBC001	222.56	0.00	222.56	4680	230	222.56	Trade refuse - woodlands
08/01/2021	5588		EBC	EBC001	222.56	0.00	222.56	4680	240	222.56	Trade refuse Pavilion
08/01/2021	3208		EBC	EBC001	273.82	0.00	273.82	4680	250	273.82	Trade refuse - HH
08/01/2021	7424		EBC	EBC001	78.65	0.00	78.65	4680	150	78.65	Recycle collection
08/01/2021	6614		EBC	EBC001	34.14	0.00	34.14	4680	230	34.14	Recycle collection- woodlands
07/01/2021	9494		EBC	EBC001	205.86	41.17	247.03	4315	210	205.86	Tyre fitting
05/01/2021	0947		EBC	EBC001	23.36	4.67	28.03	4680	300	23.36	dig bins - December
26/01/2021	503007		SIEMANS	SIEMANS	2,775.41	555.08	3,330.49	4120	110	2,775.41	telephone system settlement
26/01/2021	4602		SURREY	SURR001	660.00	132.00	792.00	4070	110	660.00	legal advice - Library
26/01/2021	0630		TRAV	TRAV	23.10	4.62	27.72	4540	290	23.10	misc materials
19/01/2021	4481		DYNAMIKA UK	DYNDYN	160.00	32.00	192.00	4425	240	160.00	water sample - Pavilion
19/01/2021	4480		DYNAMIKA UK	DYNDYN	160.00	32.00	192.00	4425	250	160.00	water sample - HH
19/01/2021	4479		DYNAMIKA UK	DYNDYN	160.00	32.00	192.00	4425	150	160.00	water sample - knowle park lan
19/01/2021	7569		SOURCE	SOUR001	129.40	25.88	155.28	4425	150	129.40	Masks and Wipes
TOTAL INVOICES					<u>6,109.16</u>	<u>1,055.48</u>	<u>7,164.64</u>			<u>6,109.16</u>	

Creditors for Month No 11

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
			VAT ANALYSISCODE	S @ 20.00%	5,277.43	1,055.48	6,332.91				
			VAT ANALYSISCODE	Z @ 0.00%	831.73	0.00	831.73				
			TOTALS		<u>6,109.16</u>	<u>1,055.48</u>	<u>7,164.64</u>				