



FAIR OAK & HORTON HEATH PARISH COUNCIL

2 Knowle Park Lane, Fair Oak, Eastleigh, SO50 7GL

(023) 8069 2403 ✉ enquiries@fairoak-pc.gov.uk

🌐 www.fairoak-pc.gov.uk 📱 @fairoakandhortonheathparishcouncil

Minutes of the FULL COUNCIL “virtual” meeting held on Monday 21 December 2020 at 7.00 pm

P – present, Pt – part of the meeting, Ab – absent, Ap – apologies.

Ab	Cllr Abbott	Pt	Cllr Douglas (from item 72)	Pt	Cllr Mignot (from item 71)
P	Cllr Anderson	Pt	Cllr Forfar (from item 68)	Ab	Cllr Scott
Ap	Cllr Barrett	P	Cllr Higby	P	Cllr Spearey (Vice-Chairman)
P	Cllr Bird	P	Cllr Marsh	P	Cllr Tennent
P	Cllr Couldrey	P	Cllr McGuinness	Ap	Cllr Warrillow

Officers in attendance: Ms M Stephens, Clerk, Mrs L Greenslade, Deputy Clerk & Mrs J Cahill, Responsible Finance Officer.

PUBLIC SESSION

No members of the public were “live” at the meeting. There were no Q&A’s.

65 MINUTES OF MEETINGS (PAPER A)

RESOLVED:

- That the minutes of the Full Council meeting held on 16 November 2020 be signed by the Chairman as a correct record; and
- That the planning delegated decisions of w/e 6 & 20 November and 4 December 2020 be noted.

66 DECLARATIONS OF INTEREST

Cllr Couldrey raised interests in Minute item 68.

67 REPORT OF THE RESPONSIBLE FINANCE OFFICER (REPORT C)

Members considered the report of the Responsible Financial Officer (RFO). No questions were raised.

RESOLVED:

- That the contents of the report be noted; and
- That the cheque and BACS payments be authorised.

68 COMMUNITY ENGAGEMENT SURVEY (REPORT C)

Cllr Couldrey disclosed a pecuniary interest in items relating to the Fair Oak Community Library on the grounds that he was a Trustee of the Charity. He did not participate in the discussion and did not vote.

As part of the Corporate Plan development, the Parish Council undertook a community survey in during November/December 2020 to help the Council understand the needs and demands of residents with a view to using the results to help shape a five-year action plan.

The Clerk thanked the public for their input into the consultation saying that the Parish Council value their views. She then gave a verbal report on the initial results from the survey saying that 320 residents and completed the consultation. These would now be analysed for the development of our corporate plan and action plan. Residents will be consulted on the draft plan in the new year.

RESOLVED:

- a) That the Council notes the interim survey results; and
- b) That the Clerk commences the development of the Corporate Action Plan to the timescales as set out in the report.

69 MEADOWSWEET WAY PLAY AREA (REPORT D)

The Clerk provided an update on the progress of the installation of the new play equipment at Meadowsweet Way, Horton Heath. She reported that following the play area opening, several parents have contacted the Council to request additional wet pour surfacing due to the mudding and wet grassed area in the park. As the play area location is surrounded by trees, it does tend to stay damp and mosey, even in the summer months. As such members are asked to consider extending the surfacing using £5,000k of the remaining budget.

Approval for the supplementary budget request for the installation of a 'talking' bench, trees, flowers and planters for the public open space adjacent to the Community Centre was also requested.

RESOLVED:

- a) That the progress of the Meadowsweet Way play area and public open space project be noted;
- b) That £5,000 be taken from the remaining budget to install additional wet pour surfacing in the play area; and
- c) That members noted the planned enhancements works as outlined in paragraph 5 of the report to the public open space.

70 WORK PROGRAMME (REPORT E)

The Clerk advised that a major planning application had been submitted for One Horton and would be discussed in January and at Full Council in February 2020

RESOLVED:

That the work programme be amended as outlined in the report and noted.

71 EXCLUSION OF THE PUBLIC AND THE PRESS

RESOLVED:

That under Section 1(2) of the Public Bodies Admissions to Meetings Act 1960, the public and the Press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information which would be prejudicial to the public interest by reason of its confidential nature (commercial

matter).

72 POLICY FOR THE AWARD OF RECOGNITION PAYMENTS (REPORT F)

At the Council meeting on 19 October 2020 the Clerk requested that, in recognition of the dedication and hard work of staff particularly in the face of the COVID-19 pandemic, the Council consider adopting a special recognition award.

RESOLVED:

- a) That the Policy be adopted as set out in the report; and
- b) That the recommendations of the Clerk on awarding special recognition payments to staff be taken out of the 2019/2020 staffing salary budget code.

73 SCOUT LEASE

The Clerk gave a verbal report on progress so far in connection with the existing lease on the Scout building at Shorts Road.

RESOLVED

That the report be noted.

This was all the business and the meeting closed at pm.

Signed..... Chairman

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