



FAIR OAK & HORTON HEATH PARISH COUNCIL

2 Knowle Park Lane, Fair Oak, Eastleigh, SO50 7GL

(023) 8069 2403 enquiries@fairoak-pc.gov.uk

www.fairoak-pc.gov.uk @fairoakandhortonheathparishcouncil

Minutes of the FULL COUNCIL “virtual” meeting held on Monday 19 October 2020 at 7.00 pm

P – present, Pt – part of the meeting, Ab – absent, Ap – apologies.

Ab	Cllr Abbott	P	Cllr Douglas (Chairman)	Ab	Cllr Mignot
P	Cllr Anderson	Ap	Cllr Forfar	Ap	Cllr Scott
Ap	Cllr Barrett	P	Cllr Higby	Ap	Cllr Spearey (Vice-Chairman)
P	Cllr Bird	Pt	Cllr Marsh (from item 55)	P	Cllr Tennent
Ap	Cllr Couldrey	P	Cllr McGuinness	Ab	Cllr Warrillow

Officers in attendance: Ms M Stephens, Clerk, Mrs L Greenslade, Deputy Clerk & Mrs J Cahill, Responsible Finance Officer

PUBLIC SESSION

No members of the public were “live” at the meeting. There were no Q&A’s.

47 MINUTES OF MEETINGS (PAPER A)

RESOLVED:

- That the minutes of the Full Council meeting held on 21 September 2020 be signed by the Chairman as a correct record; and
- That the planning delegated decisions of 18 September 2020 be noted.

48 DECLARATIONS OF INTEREST

There were no declarations of interest raised.

49 EXTERNAL AUDITORS REPORT (REPORT B)

The Finance Officer reported that the External Auditor had raised no issues and made no comments on the final audit and accounts for year ending March 2020. The Chairman thanked the Finance Officer for her hard work in producing a successful audit.

RESOLVED

That the report of the External Auditors be noted.

50 REPORT OF THE RESPONSIBLE FINANCE OFFICER (REPORT C)

Members considered the report of the Responsible Financial Officer and raised no queries.

RESOLVED:

- That the contents of the report be noted; and
- That the BACS payments be authorised.

51 UPPER BARN COPSE LAND TRANSFER (REPORT D)

Members considered the request from Eastleigh Borough Council to accept formal transfer of Upper Barn Copse play area and surrounding public open space following their approach in 2018.

The Clerk pointed out the key considerations and financial implications as set out in the report.

Cllr McGuinness thought it prudent to wait until the Play inspection report had been completed in November. All agreed to accept transfer pending the receipt of the play inspection report and that transfer should be completed in time for the start of the next financial year.

RESOLVED:

- a) That the Parish Council accept the transfer of the public open space and play area at Upper Barn Copse (subject to a satisfactory Play inspection report); and
- b) That delegated authority be given to the Parish Clerk, in consultation with the Chairman, to undertake all necessary legal formalities to facilitate the transfer.

52 LIBRARY TASK & FINISH GROUP

Cllr Couldrey had given his apologies for the meeting but had given a written report (attached to these minutes as Appendix 1)

RESOLVED

That the progress report be noted.

53 WORK PROGRAMME (REPORT E)

RESOLVED

That the Work Programme be noted.

54 EXCLUSION OF THE PUBLIC AND THE PRESS

RESOLVED

That under Section 1(2) of the Public Bodies Admissions to Meetings Act 1960, the public and the Press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information which would be prejudicial to the public interest by reason of its confidential nature (commercial matter).

55 STAFFING MATTERS

The Clerk gave a verbal report on staffing issues. This included proposals for "special recognition" awards and employee enhancements.

RESOLVED

- a) That the Clerk's verbal report on staffing issues be noted; and
- b) That the Clerk draft a special recognition awards scheme for consideration at a future Council meeting.

This was all the business and the meeting closed at 8.00pm.

Signed..... Chairman