



Fair Oak & Horton Heath Parish Council

2 Knowle Park Lane, Fair Oak, Eastleigh, SO50 7GL

Telephone: (023) 8069 2403 email: enquiries@fairoak-pc.gov.uk

SUMMONS

Dear Member

11 March 2020

You are hereby summoned to attend a meeting of FULL COUNCIL at the Parish Offices, 2 Knowle Park Lane, Fair Oak on **Monday, 16 March 2020 at 7.00 p.m.** *or at the conclusion of the public participation period.

Melanie Stephens

Melanie Stephens
Clerk

PUBLIC PARTICIPATION:

*If required, the meeting will be preceded by a public participation period of up to 15 minutes, where members of the public can address the Committee on issues relevant to the business of the Parish Council.

SUPPLEMENTARY AGENDA

12. EMERGENCY RESILIENCE AND BUSINESS CONTINUITY PLAN (REPORT G, TO FOLLOW)

To approve the adoption of the Emergency Resilience and Business Continuity Plan.