



## Fair Oak & Horton Heath Parish Council

2 Knowle Park Lane, Fair Oak, Eastleigh, SO50 7GL

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**Minutes of the ASSET COMMITTEE meeting  
held on Monday 11 November 2019 at 7.00 pm  
at 2 Knowle Park Lane, Fair Oak**

P – present, Ab – absent, Ap – apologies

### Committee Members

Ap	Cllr D Abbott	P	Cllr K Forfar
P	Cllr S Anderson	P	Cllr D Scott (Chairman)
Ap	Cllr C Bird (Vice-Chairman)	P	Cllr P Spearey
P	Cllr H Douglas	Ab	Cllr G Warrillow

**Other Members present:** Cllrs Couldrey & McGuinness

**Officers in attendance:** Ms M Stephens, Clerk, Mrs L Greenslade, Deputy Clerk & M Johnson, Operations Manager.

### PUBLIC PARTICIPATION

A representative of the Fair Oak Cricket Club addressed Members on the affordability of the seasonal cricket fee which was applied this financial year and requested that the Council consider reducing the rate £2,500, as part of their 2020/2021 budget. He gave a background of the club's activities and member numbers. The club had been accredited a "silver" rating and to achieve this had involved £4,000 from funds to provide extra work on the cricket square. The Chairman confirmed that this request would be considered at the next Finance Committee meeting during the budget process.

### 18 DECLARATIONS OF INTEREST

No declarations of interest were made by members in connection with an agenda item.

### 19 MINUTES (PAPER A)

#### RESOLVED:

That the minutes of 9 September 2019 be noted.

### 20 PROPERTY MATTERS

The Committee received a verbal presentation (attached as Appendix 1 to these minutes) from the Operations Manager on the current status for all parish properties and public open space. The following issues were highlighted and discussed: -

**Woodlands** – Investigation would be undertaken with the contractor (before the end of the defects period) regarding the defects in the Oak hall flooring.

**Cleaning at Woodlands, Horton Heath Community Centre & the Parish Office** – officers had undertaken a review of the current cleaning arrangements in light of increasing costs and due to the fact that the current contractor for Horton Heath Community Centre had given notice to quit. Discussions would take place with the

relevant staff regarding undertaking all cleaning in-house. This would be discussed formally at the Finance Committee including a temporary review (6-months) period should this be agreed.

**Allotments** – owing to the water-logged condition of plot C15 at Knowle Park this would be used for wildflowers.

**Knowle Park (ear marked cemetery land)** – Officers would seek professional advice regarding the suitability of the land as cemetery space. Findings would be reported back to the next Committee.

**RESOLVED:**

That the presentation be noted.

**21 PEMBERS HILL PLAY AREA (REPORT B)**

Members discussed the future transfer of Pembers Hill Play area as outlined in Report B.

After receiving further clarification from Eastleigh Borough Council regarding the section 106 obligations as well as the opportunities this could bring to the Parish to develop innovative play provision; it was:

**RESOLVED:**

- a) That the Parish Council accept the transfer of the public open space at Pembers Hill Drive; and
- b) That following successful transfer, the Clerk and the Operations Manager commence the design of the area.

**22 GARAGES AT SHORTS ROAD AND FAIR OAK CEMETERY (REPORT C)**

Members discussed the proposals to demolish the garage at the cemetery as set out in Report C.

The Clerk asked for the proposals to rent out the garage at Shorts Road to be deferred pending further investigation on the land.

**RESOLVED:**

That the garage at the Cemetery be demolished at a cost of approximately £260.

**23 CCTV PROVISION (REPORT D)**

Members discussed the provision of CCTV Fire & Intruder Alarm to one provider.

**RESOLVED:**

- a) That the Council contract out its CCTV and alarm provision to Firecare at a cost of £1,830 per annum; and
- b) That further investigations be undertaken regarding the future monitoring of the CCTV footage by an outside provider as well as digital updates and officers submit their findings to the next Committee meeting.

**24 MEADOWSWEET WAY PLAY AREA**

Members considered the future options for the Meadowsweet Way play area and the other open space around the Community Centre following the Play Inspection report.

**RESOLVED:**

That the Clerk & Operations Manager report back to future committee following examination of the current provision including location and future options.

**25 COMMUNITY LIBRARY**

The Clerk summarised the feedback on the community library at New Century Park which had been positive. She suggested a second library for Horton Heath Community Centre be considered.

It was suggested a hard-standing platform be provided to alleviate the grass from turning to mud. As well as an additional library for Crowdhill Green residents.

**RESOLVED:**

- a) That two further community libraries be constructed, one for Horton Heath Community Centre and one for Woodlands Community Centre; and
- b) That hard standing be provided for the libraries.

**26 PARISH COUNCIL NOTICEBOARDS**

The Clerk gave a verbal report on the current noticeboards and asked Members to consider a reduction in the number provided given the changes in which residents now accessed information and for the potential to reduce the Council's carbon footprint.

Survey results had shown that only 40% of residents accessed the noticeboards with 60% of residents accessing news via alternative methods. Furthermore 80% of residents had also indicated their support for the increased use in modern technologies and reduction of the Council's carbon footprint.

Members felt that traditional methods of communication should be retained.

The Clerk advised that given the changing demographic of the area, and the need to ensure that engagement remained relevant, further work was needed to examine how this Council engaged with its local community.

**RESOLVED:**

That the current noticeboard arrangement would remain.

**27 WORK PROGRAMME (REPORT E)**

**RESOLVED:**

That the work programme as set out in Report E be agreed subject to the agreed amendments.

This was all the business and the meeting finished at 8.45 pm.

Signed ..... Chairman

Attachment:

Appendix 1