



Fair Oak & Horton Heath Parish Council

2 Knowle Park Lane, Fair Oak, Eastleigh, SO50 7GL

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**Minutes of the Community Events-Sub Committee meeting
held on Monday 2 September 2019 at 6.00 pm
at 2 Knowle Park Lane, Fair Oak**

P – present, Ab – absent, Ap – apologies.

Committee:

P	Cllr Anderson	P	Cllr Spearey
P	Cllr Douglas	Ab	Cllr Warrillow
P	Cllr McGuinness		Vacancy

Others Present: Cllr Forfar

Officers in attendance: Ms M Stephens, Clerk & Mrs L Greenslade, Deputy Clerk.

PUBLIC PARTICIPATION

None present.

1 ELECTION OF CHAIRPERSON

Cllr Spearey moved that Cllr Douglas be elected Chairperson of the Community Events Sub-Committee for the ensuing municipal year. The motion was seconded by Cllr McGuinness. There were no other nominations.

RESOLVED

That Cllr Douglas be appointed as Chairperson for the ensuing municipal year.

Cllr Douglas took the Chair.

2 ELECTION OF VICE-CHAIRPERSON

Cllr Spearey moved that Cllr McGuinness be elected Vice-Chairperson of the Community Events Sub-Committee for the ensuing municipal year. The motion was seconded by Cllr Douglas. There were no other nominations.

RESOLVED

That Cllr McGuinness be appointed as Vice-Chairperson for the ensuing municipal year.

3 DECLARATIONS OF INTEREST

None received.

4 MINUTES (PAPER A)

That the minutes of the meeting held on 4 February 2019 (approved by the Full Council on 18 February 2019 as a correct record) be noted.

5 CARNIVAL SUMMARY & FEEDBACK (REPORT B)

Members considered the analysis of the 2019 carnival and discussed the format of the event moving forward.

Members noted that despite some positive feedback received, as with previous years, there remained some challenging issues which needed to be addressed.

These included the declining number of procession participants, the adequate marshalling of the event, and the complaints received from residents regarding the road closures and noise from New Century Park, it being a heavily built up residential area. The health and safety concerns and environmental impact of the procession were also discussed, as complaints had been received regarding fumes from the large float, cars and the walking route being too long for small children.

These lack of participants and the need for marshals had been communicated to residents via the Council's newsletter and facebook which had received little response. As such, members agreed that the format of the event, needed to be re-examined.

Some members expressed the view that given the decline in the number of procession participants, the processional part of the event should be removed. And given the need to do this, suggested that the event in its entirety to be reformatted.

The future format of the summer event was discussed under agenda item 7.

RECOMMENDED:

(a) That the contents of report B, to the Sub-Committee be noted;

(b) That the format of the summer carnival event (as outlined in item 7) be altered starting in summer 2020.

6 CARNIVAL COLLECTION MONEY

Members discussed the allocation of the carnival collection money, of £605.32, which was slightly less than previous years. Members agreed that this fund be put towards hosting a VE Day celebration in summer 2020.

RECOMMENDED:

That this year's carnival collection money, of £605.32, support the hosting of a free VE Day celebratory event in summer 2020.

7 FUTURE EVENTS

Members considered the future format of the carnival/fete moving forward.

All agreed that as the carnival procession had significantly dwindled in recent years, it was time to discontinue the whole carnival and fete in its present format and a new summer event be organised, with a view to launch this new event in 2021. Members suggested possible ideas for this new format, including a family fun day, live music, wider selection of food and drink stalls, local producer stalls and a fun fair.

The location of future events was also discussed. Some members felt that given the growth of the Parish, and the new format of the 2021 event, New Century Park was now not an appropriate location. Members expressed the view that as Knowle Park was more centralised to both Fair Oak and Horton Heath, future events should be hosted at this location. Other benefits of Knowle Park were discussed such as the larger area, having fewer residents nearby, nearer to the Parish Office to assist staff in event management, no road closures needed, and an opportunity to showcase this asset.

On the other hand, some members expressed concern regarding adequate parking for residents at Knowle Park, and whilst it was only a maximum of 10 minutes extra walking from the village centre, members requested that Officers investigate this matter, suggesting that contact be made with Wyvern College and Sunnybank to see if they could assist with parking provision.

Members agreed that whilst the format of the event would change, local organisations would still be asked to participate in the event, in order to showcase their organisation and seek alternative ways for fundraising.

As the new summer event would require significant event management, it was suggested that the first new summer event start in 2021. However, members supported the proposal from Officers that an event be held in 2020 to celebrate the 75th anniversary of VE Day.

The Clerk indicated that more Councillor involvement would be needed to make any events a success.

Members also agreed that more frequent Community Events Sub-Committee meetings would be required.

RECOMMENDED:

(a) That the annual summer carnival and fete be discontinued in its present format;

(b) That a new format summer festival be held on Knowle Park;

(c) That a new summer event begins in 2021; and

(d) That Officers would collate ideas and costings for the summer festival; and

(e) That more frequent Sub-Committee meetings would be held throughout the year to finalise details.

8 VE DAY CELEBRATIONS

Members discussed holding a celebration next year to commemorate 75 years since the second world war ended in Europe. It was suggested to re-enact the street party, which was originally held in Witt Road in 1945, but to cater for everyone, hold it at Knowle Park. Celebrations could then continue in the evening with live music.

Members agreed that the format of the VE Day event include: -

- Afternoon children's tea party (in a marquee)
- Traditional (free) games (coconut shy, splat the rat etc)
- Live music
- Food and drink

Members recognised that there would be several events during May as part of the VE day celebrations and suggested the Parish Council be held in June when traditionally the Carnival had been held.

RECOMMENDED:

(a) That an event celebrating the 75th anniversary of VE Day be held on Saturday 27 June 2020; and

(b) That the format and event planning for this event be discussed at the next Sub-Committee meeting.

9 REMEMBRANCE SUNDAY – 10 NOVEMBER 2019

The Deputy Clerk advised that she would be attending a meeting on Tuesday 17 September, to finalise plans for this year's event. As part of her role on the Remembrance Sunday Committee, she had applied for a road closure and secured the services of Medi4+ for first aid cover.

Medi4+ do not charge for their services but asked the Committee to donate towards the Royal British Legion appeal. In the past each group (1st & 2nd Fair Oak Scout, Girl Guides, St Thomas' and the Parish Council) had each donated £10. It was agreed that this donation process continue.

RECOMMENDED:

(a) That the verbal report be noted; and

(b) That the Asset Committee approve a £10 donation from the Parish Council to the Royal British Legion.

This was all the business and the meeting closed at 6.50 pm.

Signed Chairman