



**Minutes of the Leisure and Properties Committee Meeting
held on Monday 10 September 2018 at 7.00 pm
at 2 Knowle Park Lane, Fair Oak**

Committee Councillors Present: Mrs D Lusmore, H McGuinness, J Noel, & Mrs M Shephard

Other Councillors present: Mrs H Douglas & P Spearey

Apologies: Cllrs Bird, Goss & Sorley.

In Attendance: Ms M Stephens, Clerk, Mrs L Greenslade, Deputy Clerk & Mr C Burchett, Ranger.

PUBLIC SESSION

No members of the public were present

19 ELECTION OF CHAIRMAN

Following the resignation of Cllr Bird as Chairman of the Committee, Cllr Mrs Douglas moved that Cllr Noel be elected Chairman of the Leisure & Properties Committee for the ensuing municipal year. The motion was seconded by Cllr Mrs Shephard.

RESOLVED

That Cllr Noel be appointed as Chairman for the ensuing municipal year.

20 DECLARATIONS OF INTEREST

None received.

21 MINUTES

RESOLVED:

That the minutes of the Leisure & Properties Committee meeting held on 9 July 2018 (approved by the Full Council on 16 July 2018), be noted.

22 PROPERTY MATTERS

The Parish Ranger gave a verbal update on property matters.

Discussion ensued on the re-location of the Scouts from Shorts Road and the process thereafter regarding the site adjacent the play area. Members requested that notices be displayed around the park, published in the newsletter and notice to local residents advising of works and asking for ideas for the new play area at New Century.

RESOLVED

- a) That N Bryan Plumbing be awarded the contract for the Legionella Risk Assessment at £6713 (budgeted item);
- b) That the Clock to the front of the Parish Office building be fitted at £1595 (budgeted item);
- c) That Chris Rogers be awarded the contract to demolish the Scout hut in Shorts Road, on the vacation from the Scout Group, at £5600 (budgeted item). Notices to be displayed around the park, published in the newsletter and notice to local residents advising of works and asking for ideas for a new play area at New Century Park;
- d) That Shawyers be awarded the contract for remedial works to the 16 pine trees at Fair Oak Cemetery at £5270 (budgeted item);
- e) That the request to use metal detectors in Knowle Park be declined;
- f) That the erection of a marquee in New Century Park for a Hope charity event in July be granted; and
- g) That a dog walking event in aid of fundraising for McMillan charity on 29 September 2019 be granted.

23 BUDGET PLANNING

The Ranger put forward budget requests for 2019-2020, as follows: -

- £7500 for a new roller mower
- £70-80,000 for a new skate park
- £500 to repair and refurb doors at the Pavilion
- £1060 to redecorate the Pavilion
- £4000 for a new track in Knowle Park
- £1200 for repairs to paths at Knowle Park
- £825 to carry out risk assessments for Legionella at The Woodland Community Centre, Parish Office and Horton Heath Community Centre

RESOLVED

That the above requests be put forward to the Finance & Staffing Committee for consideration.

24 COMMUNITY INVESTMENT PROGRAMME

Members discussed the draft Investment Programme for Fair Oak & Horton Heath.

RESOLVED

That the ideas suggested be collated by the Clerk and a report prepared for submission at Full Council.

25 COMMUNITY EVENTS SUB-COMMITTEE

RESOLVED

That the recommendations of the Sub-Committee, as set out in Report B be approved.

26 WORK PROGRAMME 2018019

RESOLVED

That the work programme as set out in Report C be agreed.

This was all the business and the meeting finished at 8.39 pm.

Signed Chairman