



**Minutes of the Leisure and Properties Committee Meeting  
held on Monday 06 February 2017 at 7.30 pm  
in the Fair Oak Village Hall**

**Members Present:** Mr C Bird, Mr J Goss, Mrs D Lusmore, Mr H McGuinness, Mrs M Shephard, Mr J Sorley (Chairman)

**Other Members present:** Mrs H Douglas

**Apologies:** Mr A Cossey & Mr J Noel

**In Attendance:** Ms C Gosling, Clerk, Mr C Burchett, Ranger.

**PUBLIC SESSION**

None present.

**51 DECLARATIONS OF INTEREST**

None received.

**52 MINUTES**

Members noted the minutes of the Leisure Committee meeting dated 05 December 2016 (previously approved at Full Council on 19 December 2016).

**53 MATTERS ARISING**

**47 - Tree at Lapstone**

The Ranger reported that Mrs Douglas and Mr Cossey had agreed to take no further action due to the health of the owner. The tree will continue to be monitored.

**54 CORRESPONDENCE**

Mrs Douglas approved the request from Mr & Mrs Trodd to sell back to the Council the Exclusive Right of Burial on plots 705 and 706 in Fair Oak Cemetery, purchased in 2002 at a £310 each. Mr Goss seconded and all voted in favour.

**55 ALLOTMENT UPDATE**

The Ranger advised the old school plot had been let.

A request from the tenant of plot A4 to halve his plot as he was struggling to maintain it. Mr McGuinness approved the request, Mr Goss seconded and all voted in favour.

Mr Goss mentioned that Arturi's Garden Centre is under new ownership. It was agreed to establish whether the owners would like to continue to sponsor the allotment competition.

## **56 SANDY LANE TELEPHONE BOX**

Members discussed Mr Scott's report from the recent BIFOHH team meeting suggesting to house a defibrillator in the disused telephone box in Sandy Lane. Mrs Shepherd proposed to approach the LAC to fund the project, Mrs Douglas seconded and all voted in favour. It was agreed to ask BT to delay the removal of the box until further notice.

## **57 OAK WALK ENTRANCE**

Members discussed a request from the Village Centre Working Group to create an entrance in Oak Walk to lead to the village centre. It was suggested that a circular path around the park would be more aesthetic and an entrance could be incorporated off the path. Mr Goss agreed in principle, subject to the appropriate funding being available, Mrs Douglas seconded and all voted in favour. Members requested that the Planning meeting discuss this as part of the Capital Investment Programme.

## **58 BENCHES AT LAPSTONE PLAYING FIELDS**

Members considered locations of benches at Lapstone Playing Fields. Mrs Shepherd proposed to approve the four suggestions by the Ranger. Mr Bird seconded and the majority voted in favour.

## **59 TREE SURVEY**

Members noted the tree survey completed by Shawyers on the Council's properties. The Ranger highlighted issues at the Cemetery, Daisy Dip and Horton Heath Community centre which would be addressed.

## **60 PITCH, ALLOTMENT AND CEMETERY FEES**

The Clerk suggested introducing a one off administrative fee for new allotment tenants due to the lengthy procedure of the allocation of allotment. Mrs Douglas proposed a fee of £25, Mrs Shepherd seconded and all agreed.

Members reviewed the pitch, allotment, and cemetery fees for the next financial in line with inflation. Mrs Douglas proposed to approve the revised fees, Mr Goss seconded and all voted in favour (see Appendix).

## **61 OTHER PROPERTIES**

The Ranger reported on other properties, as follows: -

- Wyvern Meadow – clearance works started.

This was all the business and the meeting finished at 8.10pm.

Signed ..... Chairman