



## Fair Oak & Horton Heath Parish Council

2 Knowle Park Lane, Fair Oak, Eastleigh, SO50 7GL

Telephone: (023) 8069 2403 email: enquiries@fairoak-pc.gov.uk

**Minutes of the Extraordinary Full Council meeting  
held on Monday 25 March 2019 at 7.00 pm  
at 2 Knowle Park Lane, Fair Oak**

**Present:** Cllrs Bird, Mrs Douglas (Chairman), Goss, McGuinness, Mignot, Noel, Scott, Mrs Shephard & Spearey (Vice Chairman)

**Officers in attendance:** Ms M Stephens, Clerk & Mrs L Greenslade, Deputy Clerk.

**Apologies:** Cllr Couldrey.

### **PUBLIC PARTICIPATION**

None present.

### **79 DECLARATIONS OF INTEREST**

None received.

### **80 MINUTES OF MEETINGS (PAPER A)**

#### **RESOLVED:**

That the following minutes be approved as a correct record.

- a) Full Council meeting held on 18 February 2019;
- b) Finance & Staffing Committee held on 4 March 2019;
- c) Policy & Resources Committee held on 18 March 2019; and
- d) To note the Planning & Highways Committee minutes of 4 March and approve the minutes of 18 March 2019.

### **81 HORTON HEATH COMMUNITY CENTRE – KITCHEN REFURBISHMENT**

The Clerk tabled three quotes to refurbish the Horton Heath Community Centre kitchen, to a commercial specification. £11,000 had been inherited from the Horton Heath Community Association after the transfer, and the deficit would be taken from earmarked reserves for the project.

The following quotes had been received:-

- Option 1 - £14,787 - Catering Equipment Ltd
- Option 2 - £15,243 - H P Contractors
- Option 3 - £14,498 + £3,446 for wall, flooring & ceiling – Andrew White

#### **RESOLVED**

- a) That Catering Equipment Ltd be awarded the contract at £14,787; and
- b) That the work would commence during the Easter holidays.

**82 EXCLUSION OF THE PUBLIC AND THE PRESS**

**RESOLVED**

“That, under Section 1(2) of the Public Bodies Admissions to Meetings Act 1960, the public and the Press be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information which would be prejudicial to the public interest by reason of its confidential nature (Scout Hut, Shorts Road and Staff Task & Finish Group)”.

**83 SCOUT HUT AT SHORTS ROAD**

There is a confidential minute for this item.

**84 STAFF TASK & FINISH GROUP**

There is a confidential minute for this item.

This was all the business and the meeting closed at 7.50 pm.

Signed ..... Chairman