



**Minutes of the Full Council meeting  
held on Monday 15 October 2018 at 7.00 pm  
at 2 Knowle Park Lane, Fair Oak**

**Councillors Present:** Cllrs Barrett, Bird, Mrs Douglas (Chairman), McGuinness, Mignot, Noel, Scott, Mrs Shepherd, Sorley and Spearey

**Apologies:** Councillors N Couldrey, J Goss & Rushton

**Officers in attendance:** Ms M Stephens, Clerk & Mrs J Cahill, Responsible Finance Officer.

**42 DECLARATIONS OF INTEREST**

Cllrs Mrs Douglas and Spearey in Minute No. 50.

**44 MINUTES OF MEETINGS (PAPER A)**

**RESOLVED:**

That the following minutes be approved as a correct record: -

- a) Full Council meeting held on 16 July 2018; and
- b) Leisure & Properties Committee held on 10 September 2018;
- c) Policy & Resources Committee held on 17 September 2018;
- d) Planning & Highways Committee held on 3 September, 17 September & 1 October 2018;
- e) Finance & Staffing Committee held on 1 October 2018.

**45 CLERKS REPORT**

There were no issues to raise.

**46 HORTON HEATH DEVELOPMENT**

**RESOLVED**

- (a) That a Horton Heath Development Sub-Committee be appointed, consisting of the following members: - Cllrs Mrs Douglas, Mignot, Noel, Scott & P Spearey;
- (b) That the terms of reference for the Sub-Committee be as followings: - "To understand the full aspects of the development, investigate the open space, leisure and community facilities requirements for the site, the future financial obligations of the Parish Council and make appropriate recommendations to the Council"; and
- (c) That the Clerk circulate a schedule of meetings, with a start time of 7.00pm.

**47 COMMUNITY INVESTMENT PROGRAMME (CIP) (REPORT B)**

Members reviewed the CIP and the current asset register which had been amended to show a traffic light system on all assets, to assist with future monitoring. The CIP list had been discussed at all Committees with all suggestions being made at the individual Committees now being included.

**RESOLVED**

That the CIP attached as Appendix 1 to these minutes be submitted to Eastleigh Borough Council.

**48 REPORT OF THE RESPONSIBLE FINANCE OFFICER (REPORT C)**

Members considered the report of the Responsible Financial Officer.

**RESOLVED:**

- a) That the report be approved; and
- b) That cheque signing, and BACS payments be authorised.

**49 ANNUAL RETURN (REPORT D)**

Members thanked the Responsible Finance Officer for her hard work in completing the Annual Return.

**RESOLVED:**

That the report be noted.

**50 HORTON HEATH COMMUNITY CENTRE**

Cllrs Mrs Douglas & Spearey disclosed pecuniary interests on the grounds that they were Trustees for the Horton Heath Community Association. They did not participate in the discussion and did not vote. Cllr Mrs Douglas left the Chair for consideration of this item.

(Cllr Scott in the Chair)

The Clerk informed the Council that she had today received the formal deed of surrender from the Association. This was an essential legal document needed in order for the transfer to take place. Other outstanding documents required for the transfer (TUPE information, schedule of conditions etc) were expected shortly. The Clerk would ensure that due diligence process be completed prior to completion of the transfer process.

**RESOLVED:**

- (a) That the Parish Council accept the deed of surrender to enable the transfer to take place;
- (b) That the Clerk be given delegated authority to process and undertake full completion of the transfer process; and
- (c) That the recommendation as set out on the agenda summons be approved.

(Cllr Mrs Douglas resumes Chair)

**51 NEIGHBOURHOOD PLAN**

Members discussed whether the Parish should undertake a Neighbourhood Plan. Some members felt that the Parish should seek to instigate a Plan as soon as possible, whilst others expressed the view that the Council should receive more information on the benefits of having a Plan, the cost of producing one and the most appropriate timing of a plan.

Members therefore agreed that the Clerk undertake research into the above matters for consideration at the next Council meeting in December.

**RESOLVED**

That the Clerk undertake research into the Neighbourhood Planning process for consideration at the next Council meeting in December.

**52 HAMPSHIRE VISION TO 2050 CONSULTATION**

**RESOLVED**

That the consultation be noted.

**53 REPORTS BY COUNTY AND BOROUGH MEMBERS**

There were none.

This was all the business and the meeting closed at 7.55 pm.

Signed ..... Chairman