

February 2019

**Fair Oak & Horton Heath
Parish Council**



2 Knowle Park Lane
Fair Oak
Eastleigh Hants
SO50 7GL

Telephone
02380 692403

Email: enquiries@fairoak-pc.gov.uk
www.fairoak-pc.gov.uk

Email: events@fairoak-pc.gov.uk

Dear Supporter

Fair Oak Carnival – Saturday 29 June 2019

We invite you to our annual carnival fete, to be held at New Century Park on Saturday 29 June 2019. The Fete will open at 2.00 pm and the carnival procession will set off from New Road at this time, arriving at the park around 3.00 pm.

Vehicles may enter the park in the morning to set up and stay for the duration. You may enter the park via the Brookfield Road gate which will be opened at 10.00 am, off Sandy Lane (see attached map). **Please note that whilst driving on the park all vehicles must take extreme care when encountering pedestrians and other vehicles, hazard warning lights must be used and speed to be restricted to 5 mph.**

All stall holders are totally responsible for their own stalls and must have adequate insurance. The Parish Council accepts no liability for any loss, damage or theft to stalls. If you are intending to raffle alcohol as prizes you must provide us with a copy of your alcohol policy statement.

Pitches will be allocated to ensure there is variety between each stall. A sheet will be displayed on the day (located in the organiser's tent in the arena of the park) showing your allocated pitch.

Payment can be made on-line to: HSBC Bank, sort code 40-20-10, Account number 51403745. Please clearly mark in the reference column your name/organisation, cheque made payable to Fair Oak & Horton Heath Parish Council, in person by card or cash.

Stall fees : **Community groups** – pitch width: up to 12 ft - **£10**, up to 20 ft - **£15**, up to 30 ft - **£20**
Small businesses (eg home-based) – pitch width: up to 12 ft - **£20**, up to 20 ft - **£25**, up to 30 ft - **£30**
Commercial (by arrangement prior to booking)

FAIR OAK CARNIVAL FETE – SATURDAY 29 JUNE 2019

Name.....Organisation

Address.....Tel No

Email

Signed

(I have responsibility for this stall and I agree to abide by the rules as set out above and to comply with any other instructions given by the Carnival organisers on the day.) I give permission for this information to be kept on file for contact purposes for future events.

What will be sold/provided on the stall ?.....

I have paid by (please circle): on-line cheque enclosed card/cash in person

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Commercial (by arrangement prior to booking)

Pitches are allocated on the discretion of the organisers and as space allows.

TABLES CAN BE HIRED FROM THE FAIR OAK VILLAGE HALL. CONTACT DIANE RADDON AT
fairoakvillagehall@btconnect.com FOR MORE INFORMATION

Please return this completed form (electronically permitted) to:-
Linda Greenslade, Fair Oak and Horton Heath Parish Council, 2 Knowle Park Lane, Fair Oak, SO50 7GL.

MAP FOR STALL HOLDERS

